

BOARD OF DIRECTORS
Arden Manor Recreation and Park District
1415 Rushden Drive, Sacramento, CA 95864
Phone (916) 487-7851 Fax (916) 487-2028
Board@Amrpd.org

Agenda: Regular Meeting
Date: June 15, 2023
Time: 6:30 PM
Location: 1415 Rushden Drive,
Sacramento, CA 95864

1. CALL TO ORDER

a) Pledge of Allegiance

2.

a) Roll Call and Introduction of Guests

Michael Grace, Chair Jeremy Cullifer, Vice Chair
Warren Harding, Director Jake Baumgartner, Secretary
Debra Cullifer, Director

3. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

5. BUSINESS ITEMS

a) Consent Agenda

i) Minutes of the May 18, 2023, Regular Board Meeting

ii) Payroll, Supplies, and Revenue Year to Date

iii) Program Revenue and Refund Report for May 2023

iv) Payroll Report for May 2023

v) Claims for May 2023

vi) Revolving Fund Report for May 2023

vii) Fulton El Camino Police Department Report for May 2023

b) Public Outreach Station: The Board will discuss feedback from the Public Outreach Station pop-ups.

c) Cost of Living Increase for Full Time Employees: The Board will receive a report and vote on a Motion to approve a cost-of-living increase for the Full time Employees of the District that will bring into alignment the pay scales given the rise in minimum wage to \$15.50 and the rate of inflation over the past year. This will allow the district recruit and retain quality employees.

d) Resolution NO. AM 2022/2023 – 08, Resolution to Adopt the 2023/2024 Preliminary Budget: The Board will receive the 2023/2024 Preliminary Budget and pass the resolution.

5. REPORTS

a. District Manager

b. Maintenance Report

6. BOARD COMMENTS

7. ADJOURNMENT

Next Regular Board Meeting Thursday, July 20, 2023

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

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a) Roll Call and Introduction of Guests

Michael Grace, Chair Jeremy Cullifer, Vice Chair
Warren Harding, Director Jake Baumgartner, Secretary
Debra Cullifer, Director

Mike Cottonwood, Maintenance Supervisor
Kelly Lewellen, District Manager

No Guests

3. VISION STATEMENT

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Marisa, Rio Civitas student and father Scott

5. BUSINESS ITEMS

a) Consent Agenda

- i) Minutes of the April 20, 2023, Regular Board Meeting**
- ii) Payroll, Supplies, and Revenue Year to Date**
- iii) Program Revenue and Refund Report for April 2023**
- iv) Payroll Report for April 2023**
- v) Claims for April 2023**
- vi) Revolving Fund Report for April 2023**
- vii) Fulton El Camino Police Department Report for April 2023**

Motion to approve: Warren Harding, 2nd: Jake Baumgartner

Ayes: Mike Grace, Warren Harding, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer

No: 0

Abstain: 0

b) **Public Outreach Station:** The Board will discuss timelines for the new Public Outreach Station.

JB: Times may change depending on season

DC: asks if we have handouts

MG: We should have program flyers and needed improvements

JC: June 1st is last day for swim team sign-ups.

MG: suggests making a packet for each board member.

DC: suggests publishing the schedule to the web page and on social media.

MG: this is a good way to see people to don't come to the board meetings.

The board members sign up for different shifts at different parks.

c) **CSDA General Manager Leadership Summit:** The Board will discuss the opportunity and vote on a motion to send the District Manager to this conference June 25-27, 2023.

Motion: Jeremy Cullifer, 2nd: Jake Baumgartner

Ayes: Mike Grace, Warren Harding, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer

No: 0

Abstain: 0

d) **Rate Increases for Facility Rental Deposits:** The Board will hear a report regarding rate increases for security Deposit for Facility Rentals, as well as implementing a security fee for later night events.

Suggestion is made to remove the Security fee and raise the hourly rate \$50 to pay for a Facility monitor to remain onsite for the duration of the rental.

DC: Concerned the increase in security deposit and hourly fee will be too expensive for many.

Motion: Jeremy Cullifer, 2nd: Warren Harding,

Ayes: Mike Grace, Warren Harding, Jake Baumgartner, Jeremy Cullifer

No: Debra Cullifer

Abstain: 0

e) **Rate Increase for 2023-2024 After School Program:** The Board will hear a report and vote on a motion to increase rates for the Afterschool program for the coming school year.

There is a consensus of the board to support the increase in fees for the Afterschool program. These fees will be used for staffing, food, and supplies.

5. REPORTS

a. District Manager

b. Maintenance Report

6. BOARD COMMENTS

Debra Cullifer: comments that the parks are looking great.

Jeremy Cullifer appreciates the District Manager going to the Leadership Conference to help the district.

Mike Grace mentions that the board can attend conferences as well.

Warren Harding mentions that the wading pool was very popular, and it would be nice to bring it back.

Jeremy Cullifer mentions that the pool looks awesome -- the clarity is great and there are zero eye irritations.

7. ADJOURNMENT at 7:46 PM

Next Regular Board Meeting Thursday, June 15, 2023

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

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INCOME		DEPARTMENT:		ADMINISTRATION				
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
91910100	Tax Income	Prop Tax Sec-Cur UnSec (less ERAF)	\$ 501,211.00	\$ 509,675.92	102%	\$ -	0%	
91910200	Tax Income	Prop Tax Sec-Cur UnSecr	\$ 16,500.00	\$ 17,442.07	106%	\$ -	0%	
91910300	Tax Income	Prop Tax CUR Sup	\$ 12,000.00	\$ 14,102.26	118%	\$ -	0%	
91910400	Tax Income	Prop Tax SEC DELINQ	\$ 3,500.00	\$ 3,079.50	88%	\$ -	0%	
91910500	Tax Income	Prop Tax SUP DELINQ	\$ 500.00	\$ 1,176.82	235%	\$ -	0%	
91910600	Tax Income	Prop Tax UNITARY	\$ 5,000.00	\$ 5,948.57	119%	\$ -	0%	
91912000	Tax Income	Prop Tax REDEMPTION	\$ -	\$ 55.32	0%	\$ -	0%	
91913000	Tax Income	Prop Tax Prior UNS	\$ 250.00	\$ 157.94	63%	\$ -	0%	
91914000	Tax Income	Prop Tax PENALTIES	\$ 75.00	\$ 114.87	153%	\$ -	0%	
SUB TOAL PROPERTY TAX REVENUE			\$ 539,036.00	\$ 551,753.27	102%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
94941000	Bank Income	Bank Interest	\$ 4,000.00	\$ 1,984.05	50%	\$ 421.43	11%	
94941000	Bank Income	Bank Interest- County	\$ -	\$ 11,252.62	0%	\$ -	0%	
94942900	Building & Fields	Building & Picnic Area Rentals	\$ 15,000.00	\$ 21,571.25	144%	\$ 3,012.25	20%	
94944600	Tax Income	Fuel Flowage Fee	\$ -	\$ -	0%	\$ -	0%	
94944800	Tax Income	Recreational Concessions	\$ -	\$ -	0%	\$ -	0%	
94945900	Admin Serv. Charge	Admin Fees	\$ 3,500.00	\$ -	0%	\$ -	0%	
SUB TOTAL FACILITY RENTAL & ADMIN FEES REVENUE			\$ 22,500.00	\$ 34,807.92	155%	\$ 3,433.68	15%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
95952200	Tax Income	Home Prop. Tax Income	\$ 4,000.00	\$ 3,393.47	85%	\$ -	0%	
95952900	Tax Income	State Aid Construction	\$ -	\$ -	0%	\$ -	0%	
95959504	Tax Income	Covid Relief	\$ -	\$ -	0%	\$ -	0%	
95956300	Tax Income	State Grants	\$ 182,811.50	\$ -	0%	\$ -	0%	
SUB TOTAL TAX REVENUE			\$ 186,811.50	\$ 3,393.47	2%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
96963200	Tax Income	Aud/Acct Fees	\$ -	\$ -	0%	May	0%	
96964600	Tax Income	Recreation Service Charges	\$ -	\$ 200,957.39	0%	\$ -	0%	
96964800	Tax Income	Fire Control Service Charges	\$ -	\$ -	0%	\$ -	0%	
SUB TOTAL CHARGES FOR SERVICES REVENUE			\$ -	\$ 200,957.39	0%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
97973000	Tax Income	Other Deposits/Donations	\$ -	\$ -	0%	May	0%	
97974000	Tax Income	Insurance Proceeds	\$ -	\$ -	0%	\$ -	0%	
97979000	Tax Income	Revenues Other (Cell Twr.)	\$ 3,115.00	\$ 6,231.88	200%	\$ -	0%	
SUB TOTAL OTHER REVENUE			\$ 3,115.00	\$ 6,231.88	200%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
	Revenue	Long Term Loan Proceeds	\$ -	\$ -	0%	May	0%	
SUB TOTAL LONG TERM LOAN PROCEEDS			\$ -	\$ -	0%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
088B		Parkland Dedication Fees	\$ 63,037.00	\$ -	0%	May	0%	
SUB TOTAL DEDICATION FEE (088B)			\$ 63,037.00	\$ -	0%	\$ -	0%	
TOTAL ADMINISTRATION INCOME			\$ 814,499.50	\$ 797,143.93	98%	\$ 3,433.68	0%	

INCOME		DEPARTMENT:		RECREATION				
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
96964600	Rec. Serv. Charges	Other Service Charges	\$ -	\$ -	0%	\$ -	0%	
96964600	Rec. Serv. Charges	Summer Day Camp	\$ 65,000.00	\$ 102,938.32	158%	\$ 42,496.00	65%	
96964600	Rec. Serv. Charges	School Break Camps	\$ 5,500.00	\$ -	0%	\$ -	0%	
96964600	Rec. Serv. Charges	Thanksgiving Break Camp	\$ -	\$ 1,350.00	0%	\$ -	0%	
96964600	Rec. Serv. Charges	Christmas Break Camp	\$ -	\$ 2,448.00	0%	\$ -	0%	
96964600	Rec. Serv. Charges	President Week Break Camp	\$ -	\$ 1,855.00	0%	\$ -	0%	
96964600	Rec. Serv. Charges	Spring Break Camp	\$ -	\$ 3,207.00	0%	\$ 36.00	0%	
96964600	Rec. Serv. Charges	Afterschool Program	\$ 110,000.00	\$ 122,197.30	111%	\$ 8,908.30	8%	
96964600	Adult Fitness	Tai Chi	\$ -	\$ -	0%	\$ -	0%	
96964600	Adult Fitness	Yoga	\$ -	\$ -	0%	\$ -	0%	
96964600	Adult Fitness	Floor Exercise	\$ -	\$ -	0%	\$ -	0%	
96964600	Rec. Serv. Charges	Special Events	\$ -	\$ -	0%	\$ -	0%	
SUB TOTAL SERVICE CHARGES INCOME			\$ 180,500.00	\$ 233,995.62	130%	\$ 51,440.30	28%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget	
97973000	Other Revenue	Other Deposits/Donations	\$ 5,000.00	\$ -	0%	\$ -	0%	
SUB TOTAL OTHER DEPOSITS AND DONATIONS INCOME			\$ 5,000.00	\$ -	0%	\$ -	0%	
TOTAL RECREATION INCOME			\$ 185,500.00	\$ 233,995.62	126%	\$ 51,440.30	28%	

INCOME		DEPARTMENT:		AQUATICS				Period % of
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Budget	
94942900	Building Rental	Pool Picnic Area Rental	\$ -	\$ -	0%	\$ -	0%	
SUB TOTAL PICNIC AREA RENTAL INCOME			\$ -	\$ -	0%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Budget	
94944800	Concessions	Pool Concessions	\$ 4,000.00	\$ 2,909.60	73%	\$ -	0%	
SUB TOTAL CONCESSIONS INCOME			\$ 4,000.00	\$ 2,909.60	73%	\$ -	0%	
ACCOUNT	Category	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Budget	
96964600	Public Swim & Pool Events	Public Swim, Pool Events, Passes	\$ 5,000.00	\$ -	0%	\$ -	0%	
96964600	Public Swim & Pool Events	Passes		\$ 695.00	14%	\$ -	0%	
96964600	Public Swim & Pool Events	Gate Fees	\$ -	\$ 3,409.75	68%	\$ 90.00	2%	
96964600	Swim Lessons	Swim Lessons	\$ 5,000.00	\$ 3,702.50	74%	\$ 980.00	20%	
96964600	Swim Team	Swim Team	\$ 13,000.00	\$ 10,640.00	82%	\$ 4,125.00	32%	
96964600	Pool Rental	Pool Parties	\$ 7,500.00	\$ 7,365.00	98%	\$ 2,320.00	31%	
96964600	Adult Fitness	Aquacize	\$ 2,500.00	\$ 2,922.82	117%	\$ 995.00	40%	
96964600	Lifeguard	Certificates	\$ -	\$ -	0%	\$ -	0%	
SUB TOTAL SERVICE CHARGES INCOME			\$ 33,000.00	\$ 28,735.07	87%	\$ 8,510.00	26%	
TOTAL AQUATICS INCOME			\$ 37,000.00	\$ 31,644.67	86%	\$ 8,510.00	23%	
TOTAL INCOME			\$ 1,036,999.50	\$ 1,062,784.22	102%	\$ 63,383.98	6%	
Revenue	Prev Year Roll Over		\$ 546,463.00	\$ -	0%	\$ -	0%	
Revenue	Prev. Year General Reserve		\$ 473,675.00	\$ -	0%	\$ -	0%	
FUND BALANCE SUBTOTAL			\$ 1,020,138.00	\$ -	0%	\$ -	0%	
Gross Revenue including Reserve Fund			\$ 2,057,137.50	\$ -	0%	\$ -	0%	

EXPENSES			DEPARTMENT: Administration				Total % of	Period % of	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Budget	Current Period	Budget	Current Period	Budget
10111000	1110	SALARY & WAGES F/T	\$ 62,000.00	\$ 58,741.34	95%	\$ 5,503.00	9%		
10112100	1121	SALARY & WAGES P/T	\$ 32,000.00	\$ 17,550.67	55%	\$ 1,660.05	5%		
10112100	1121	COMMITTEE MEMBER	\$ 6,000.00	\$ -	0%	\$ -	0%		
10121000	1210	RETIREMENT	\$ 9,402.00	\$ 2,992.53	32%	\$ 155.63	2%		
10122000	1220	FICA	\$ 8,052.83	\$ 5,446.12	68%	\$ 272.15	3%		
10123000	1230	GROUP INSURANCE	\$ 6,511.74	\$ 1,275.00	20%	\$ 150.00	2%		
10124000	1240	WORKERS COMP	\$ 610.53	\$ 435.94	71%	\$ -	0%		
10125000	1250	STATE UNEMPLOYMENT INS	\$ 840.00	\$ 252.91	30%	\$ -	0%		
SUB TOTAL ADMIN PAYROLL EXPENSE			\$ 125,417.10	\$ 86,694.51	69%	\$ 7,740.83	6%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ 800.00	\$ 1,106.24	138%	\$ -	0%		
20202200	2022	BOOKS/PERIODICALS	\$ -	\$ -	0%	\$ -	0%		
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	0%		
20203500	2035	EDUCATION/TRAINING EXP	\$ 2,200.00	\$ 2,500.60	114%	\$ -	0%		
20203900	2039	EMPLOYEE TRANSPORTATION	\$ 1,000.00	\$ 49.16	5%	\$ -	0%		
20205100	2051	LIABILITY INSURANCE	\$ 29,200.00	\$ 29,198.00	100%	\$ -	0%		
20206100	2061	MEMBERSHIPS	\$ 7,000.00	\$ 3,157.32	45%	\$ -	0%		
20207600	2076	OFFICE SUPPLIES	\$ 5,500.00	\$ 5,101.72	93%	\$ 381.00	7%		
20208100	2081	POSTAGE	\$ 100.00	\$ 15.70	16%	\$ -	0%		
20219700	2197	TELEPHONE	\$ 7,500.00	\$ 9,213.49	123%	\$ 160.50	2%		
20226100	2261	OFFICE EQUIP. MAINT. SER.	\$ 5,000.00	\$ 2,575.96	52%	\$ -	0%		
20226200	2262	OFFICE EQUIP. MAINT. SUP.	\$ 1,000.00	\$ 160.49	16%	\$ -	0%		
20250500	2505	ACCOUNTING SERVICES	\$ 13,800.00	\$ 4,500.00	33%	\$ -	0%		
20250700	2507	ASSESS COLLECTION SERV	\$ 9,200.00	\$ 8,783.19	95%	\$ -	0%		
20253100	2531	LEGAL SERVICES	\$ 1,500.00	\$ -	0%	\$ -	0%		
20257100	2571	SECURITY SERVICES (Park Police)	\$ 19,000.00	\$ 9,348.00	49%	\$ -	0%		
20257100	2571	SECURITY SERVICES (Alarm)	\$ 2,500.00	\$ 2,479.00	99%	\$ 691.00	28%		
20259100	2591	OTHER PROFESSIONAL SER.	\$ 13,000.00	\$ 8,747.96	67%	\$ 494.78	4%		
20281900	2819	ELECTION SERVICES	\$ 1,887.00	\$ 1,887.00	100%	\$ -	0%		
20285100	2851	RECREATION SERVICES	\$ -	\$ -	0%	\$ -	0%		
20285200	2852	RECREATION SUPPLIES	\$ -	\$ -	0%	\$ -	0%		
20289800	2898	OTHER OPER. EXP. SUP	\$ -	\$ -	0%	\$ -	0%		
20289900	2899	OTHER OPER. EXP. SERV.	\$ -	\$ -	0%	\$ -	0%		
20231400	2314	CLOTHING/PERSONAL SUP.	\$ -	\$ -	0%	\$ -	0%		
SUB TOTAL SERVICES & SUPPLIES EXPENSE			\$ 120,187.00	\$ 88,823.83	74%	\$ 1,727.28	1%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
30321000	3210	INTEREST TO RET. LOANS, LEASES	\$ -	\$ -	0%	\$ -	0%		
30322000	3220	PRINCIPAL PAID TO RET. LOANS	\$ -	\$ -	0%	\$ -	0%		
30323000	3230	PRINCIPAL PAID TO RET. LEASES	\$ -	\$ -	0%	\$ -	0%		
SUB TOTAL DEBT RETIREMENT EXPENSES			\$ -	\$ -	0%	\$ -	0%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
42420100	4201	BUILDING IMPROVEMENTS	\$ 82,714.00	\$ -	0%	\$ -	0%		
42420200	4202	IMP. OTHER THAN BUILD	\$ 441,702.00	\$ 51,406.23	12%	\$ -	0%		
43430100	4301	VEHICLES	\$ -	\$ -	0%	\$ -	0%		
43430300	4303	OTHER EQUIPMENT	\$ -	\$ -	0%	\$ -	0%		
SUB TOTAL FIXED ASSETS EXPENSE			\$ 524,416.00	\$ 51,406.23	10%	\$ -	0%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
79790100	7901	CONTINGENCY	\$ -	\$ -	0%	\$ -	0%		
TOTAL ADMINISTRATION EXPENSE			\$ 770,020.10	\$ 226,924.57	29%	\$ 9,468.11	1%		

EXPENSES									DEPARTMENT: RECREATION	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget			
10111000	1110	SALARY & WAGES F/T	\$ 75,878.00	\$ 47,997.07	63%	\$ 6,191.27	8%			
10112100	1121	SALARY & WAGES P/T	\$ 106,500.00	\$ 103,363.86	97%	\$ 8,088.40	8%			
10121000	1210	RETIREMENT	\$ 1,850.00	\$ 1,651.77	89%	\$ 74.92	4%			
10122000	1220	FICA	\$ 9,180.00	\$ 10,942.80	119%	\$ 55.05	1%			
10123000	1230	GROUP INSURANCE	\$ 4,650.00	\$ 1,200.00	26%	\$ 150.00	3%			
10124000	1240	WORKERS COMP	\$ 3,874.68	\$ 3,596.50	93%	\$ -	0%			
10125000	1250	STATE UNEMPLOYMENT INS	\$ 3,410.00	\$ 1,383.96	41%	\$ 66.37	2%			
SUB TOTAL REC PAYROLL EXPENSE			\$ 205,342.68	\$ 170,135.96	83%	\$ 14,626.01	7%			
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget			
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ -	\$ -	0%	\$ -	0%			
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	0%			
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	0%			
20203900	2039	EMPLOYEE TRANSPORTATION	\$ -	\$ -	0%	\$ -	0%			
20207600	2076	OFFICE SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20208500	2085	PRINTING SERVICES	\$ -	\$ -	0%	\$ -	0%			
20211200	2112	BUILDING/CARPENTRY SUP	\$ -	\$ -	0%	\$ -	0%			
20213100	2131	ELECTRICAL MAINT. SER.	\$ -	\$ -	0%	\$ -	0%			
20214100	2141	LAND IMP. MAINT. SERVICES	\$ -	\$ -	0%	\$ -	0%			
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20215100	2151	MECH. SYSTEMS MAINT. SERV	\$ -	\$ -	0%	\$ -	0%			
20216200	2162	PAINTING SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20216800	2168	PLUMBING SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20219300	2193	REFUSE COLLECTION	\$ -	\$ -	0%	\$ -	0%			
20219500	2195	SEWAGE	\$ -	\$ -	0%	\$ -	0%			
20219800	2198	WATER	\$ -	\$ -	0%	\$ -	0%			
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 2,000.00	\$ 1,056.46	53%	\$ 87.18	4%			
20233200	2332	FOOD SUPPLIES	\$ 2,500.00	\$ 3,233.16	129%	\$ 394.29	16%			
20244400	2444	MEDICAL SUPPLIES	\$ -	\$ -	0%	\$ -	0%			
20259100	2591	OTHER PROFESSIONAL SER.	\$ 5,000.00	\$ 2,499.00	50%	\$ -	0%			
20285100	2851	RECREATION SERVICES	\$ 6,050.00	\$ 765.89	13%	\$ -	0%			
20285200	2852	RECREATION SUPPLIES	\$ 4,000.00	\$ 3,826.03	96%	\$ 428.23	11%			
20289900	2899	OTHER OPER. EXP. SER.	\$ -	\$ -	0%	\$ -	0%			
20292100	2921	COUNTY PRINTING	\$ -	\$ -	0%	\$ -	0%			
20292200	2922	POSTAGE	\$ -	\$ -	0%	\$ -	0%			
SUB TOTAL SERVICE & SUPPLIES EXPENSE			\$ 19,550.00	\$ 11,380.54	58%	\$ 909.70	5%			
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget			
40430300	4303	OFFICE EQUIPMENT	\$ -	\$ -	0%	\$ -	0%			
RECREATION TOTAL EXPENSE			\$ 224,892.68	\$ 181,516.50	81%	\$ 15,535.71	7%			

EXPENSES			DEPARTMENT: AQUATICS		Total % of		Period % of	
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Budget	Current Period	Budget	Budget
10111000	1110	SALARY & WAGES F/T	\$ -	\$ -	0%	\$ -	-	0%
10112100	1121	SALARY & WAGES P/T	\$ 45,000.00	\$ 37,687.68	84%	\$ 4,176.87	-	9%
10121000	1210	RETIREMENT	\$ -	\$ -	0%	\$ -	-	0%
10122000	1220	FICA	\$ 4,207.50	\$ 2,527.75	60%	\$ 59.94	-	1%
10123000	1230	GROUP INSURANCE	\$ -	\$ -	0%	\$ -	-	0%
10124000	1240	WORKERS COMP	\$ 7,390.52	\$ 1,852.74	25%	\$ -	-	0%
10125000	1250	STATE UNEMPLOYMENT INS	\$ 7,440.00	\$ 490.93	7%	\$ 12.54	-	0%
SUB TOTAL AQUATICS PAYROLL EXPENSE			\$ 64,038.02	\$ 42,559.10	66%	\$ 4,249.35	-	7%
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Budget	Period % of
20200500	2005	ADVERTISING/LEGAL NOTICE	\$ -	\$ -	0%	\$ -	-	0%
20202900	2029	BUSINESS/CONFERENCE EXP	\$ -	\$ -	0%	\$ -	-	0%
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	-	0%
20208500	2085	PRINTING	\$ -	\$ -	0%	\$ -	-	0%
20211200	2112	BUILDING/CARPENTRY SUP	\$ -	\$ 2,247.86	0%	\$ 2,247.86	-	0%
20212200	2122	CHEMICAL SUPPLIES	\$ 18,000.00	\$ 12,490.14	69%	\$ 2,279.87	-	13%
20213100	2131	ELECTRICAL MAINT. SER.	\$ -	\$ -	0%	\$ -	-	0%
20213100	2131	ELECTRICAL MAINT. SERVICE	\$ -	\$ -	0%	\$ -	-	0%
20214100	2141	LAND IMP. MAINT. SERVICES	\$ -	\$ -	0%	\$ -	-	0%
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ -	\$ -	0%	\$ -	-	0%
20215100	2151	MECH. SYSTEM MAINT. SER.	\$ -	\$ -	0%	\$ -	-	0%
20215200	2152	MECH. SYSTEM MAINT. SUP.	\$ -	\$ -	0%	\$ -	-	0%
20216200	2162	PAINTING SUPPLIES	\$ -	\$ -	0%	\$ -	-	0%
20216800	2168	PLUMBING SUPPLIES	\$ -	\$ -	0%	\$ -	-	0%
20219200	2192	NATURAL GAS	\$ 3,500.00	\$ 1,928.08	55%	\$ 1,008.76	-	29%
20219300	2193	REFUSE COLLECTION	\$ -	\$ -	0%	\$ -	-	0%
20219500	2195	SEWAGE	\$ -	\$ -	0%	\$ -	-	0%
20219800	2198	WATER	\$ -	\$ -	0%	\$ -	-	0%
20227500	2275	RENTS/LEASE EQUIPMENT	\$ -	\$ -	0%	\$ -	-	0%
20229200	2292	OTHER EQUIP. MAINT. SUP.	\$ -	\$ -	0%	\$ -	-	0%
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 1,000.00	\$ 430.55	43%	\$ 30.13	-	3%
20232200	2322	CUSTODIAL SUPPLIES	\$ -	\$ -	0%	\$ -	-	0%
20233200	2332	FOOD SUPPLIES	\$ 1,500.00	\$ 1,267.31	84%	\$ -	-	0%
20244400	2444	MEDICAL SUPPLIES	\$ 2,000.00	\$ 1,980.91	99%	\$ 27.18	-	1%
20259100	2591	OTHER PROFESSIONAL SER.	\$ 9,500.00	\$ 9,136.99	96%	\$ 7,560.01	-	80%
20285200	2852	RECREATION SUPPLIES	\$ 2,000.00	\$ 2,916.75	146%	\$ 451.16	-	23%
20289800	2898	OTHER OPER. EXP. SUPPLIES	\$ -	\$ -	0%	\$ -	-	0%
20292100	2921	COUNTY PRINTING	\$ -	\$ -	0%	\$ -	-	0%
SUB TOTAL SERVICE & SUPPLIES EXPENSE			\$ 37,500.00	\$ 32,398.59	86%	\$ 13,604.97	-	36%
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Budget	Period % of Budget
43430100	4201	BUILDING IMPROVEMENTS	\$ -	\$ -	0%	\$ -	-	0%
43430300	4303	EQUIPMENT, OTHER	\$ -	\$ -	0%	\$ -	-	0%
SUB TOTAL FIXED ASSEST EXPENSE			\$ -	\$ -	0%	\$ -	-	-
AQUATICS EXPENSE			\$ 101,538.02	\$ 74,957.69	74%	\$ 17,854.32	-	18%

AMRPD Budget Pro Forma

EXPENSES		DEPARTMENT:		MAINTENANCE					
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
10111000	1110	SALARY & WAGES F/T	\$ 55,092.00	\$ 27,656.98	50%	\$ -	0%		
10112100	1121	SALARY & WAGES P/T	\$ 57,247.00	\$ 41,183.36	72%	\$ 4,277.33	7%		
10121000	1210	RETIREMENT	\$ 2,522.50	\$ 2,412.17	96%	\$ 136.64	5%		
10122000	1220	FICA	\$ 5,848.43	\$ 6,356.19	109%	\$ 414.53	7%		
10123000	1230	GROUP INSURANCE	\$ 5,969.10	\$ 10,135.39	170%	\$ 1,095.42	18%		
10124000	1240	WORKERS COMP	\$ 10,272.82	\$ 5,013.32	49%	\$ -	0%		
10125000	1250	STATE UNEMPLOYMENT INS	\$ 2,032.00	\$ 316.97	16%	\$ 17.63	1%		
SUB TOTAL MAINTENANCE PAYROLL EXPENSE			\$ 138,983.85	\$ 93,074.38	67%	\$ 5,941.55	4%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	% of Budget	Current Period	Period % of Budget		
20202200	2022	BOOKS/PERIODICALS	\$ -	\$ -	0%	\$ -	0%		
20202900	2029	BUSINESS CONF. EXP.	\$ -	\$ -	0%	\$ -	0%		
20203500	2035	EDUCATION/TRAINING EXP	\$ -	\$ -	0%	\$ -	0%		
20203900	2039	EMPLOYEE TRANSPORTATION	\$ -	\$ -	0%	\$ -	0%		
20210300	2103	AGRIC./HORT. SERVICES	\$ 65,000.00	\$ 43,317.17	67%	\$ 3,935.00	6%		
20210400	2104	AGRIC./HORT. SUPPLIES	\$ 6,000.00	\$ 9,387.45	156%	\$ 317.29	5%		
20211200	2112	BUILDING/CARPENTRY SUP	\$ 8,000.00	\$ 8,455.00	106%	\$ 958.52	12%		
20213100	2131	ELECTRICAL MAINT. SER.	\$ 2,000.00	\$ -	0%	\$ -	0%		
20213200	2132	ELECTRICAL MAINT. SUP.	\$ 1,000.00	\$ 1,107.17	111%	\$ -	0%		
20214100	2141	LAND IMP. MAINT. SERVICES	\$ 1,000.00	\$ -	0%	\$ -	0%		
20214200	2142	LAND IMP. MAINT. SUPPLIES	\$ 3,000.00	\$ 1,097.96	37%	\$ 23.55	1%		
20215100	2151	MECH. SYSTEMS MAINT. SERV	\$ 5,000.00	\$ 1,189.09	24%	\$ -	0%		
20215200	2152	MECH. SYSTEMS MAINT. SUPL	\$ 7,000.00	\$ 10,703.58	153%	\$ 299.55	4%		
20216200	2162	PAINTING SUPPLIES	\$ 2,000.00	\$ 3,422.60	171%	\$ 1,608.69	80%		
20216800	2168	PLUMBING SUPPLIES	\$ 1,500.00	\$ 130.93	9%	\$ -	0%		
20219100	2191	ELECTRICITY	\$ 24,000.00	\$ 20,538.66	86%	\$ 1,976.46	8%		
20219300	2193	REFUSE COLLECTION	\$ 3,500.00	\$ 4,571.33	131%	\$ 208.63	6%		
20219500	2195	SEWAGE	\$ 3,000.00	\$ 2,401.32	80%	\$ 400.22	13%		
20219800	2198	WATER	\$ 15,000.00	\$ 12,381.83	83%	\$ 432.19	3%		
20220500	2205	AUTOMOTIVE SERVICE	\$ 1,500.00	\$ 1,640.34	109%	\$ -	0%		
20220600	2206	AUTOMOTIVE SUPPLIES	\$ 2,500.00	\$ 1,516.63	61%	\$ -	0%		
20222600	2226	EXPENDABLE TOOLS	\$ 4,500.00	\$ 4,714.00	105%	\$ 492.07	11%		
20223600	2236	FUEL/LUBRICANT SUPPLIES	\$ 2,800.00	\$ 1,886.06	67%	\$ 237.30	8%		
20227500	2275	RENTS/LEASES EQUIP.	\$ 1,000.00	\$ -	0%	\$ -	0%		
20231400	2314	CLOTHING/PERSONAL SUP.	\$ 2,500.00	\$ 1,071.32	43%	\$ 71.06	3%		
20232200	2322	CUSTODIAL SUPPLIES	\$ 4,000.00	\$ 3,168.92	79%	\$ 110.37	3%		
20244400	2444	MEDICAL SUPPLIES	\$ -	\$ -	0%	\$ -	0%		
20259100	2591	OTHER PROFESSIONAL SER.	\$ 13,000.00	\$ 3,171.95	24%	\$ -	0%		
20289800	2898	OTHER OPER. EXP. SUPPLIES	\$ -	\$ -	0%	\$ -	0%		
20289900	2899	OTHER OPER. EXP. SERVICES	\$ -	\$ -	0%	\$ -	0%		
SUB TOTAL SERVICE & SUPPLIES EXPENSE			\$ 178,800.00	\$ 135,873.31	76%	\$ 11,070.90	6%		
ACCOUNT	Short Account	DESCRIPTION	BUDGET	YEAR TO DATE	Total % of Budget	Current Period	Period % of Budget		
40420200	4202	IMP. OTHER THAN BLDG	\$ -	\$ -	0%	\$ -	0%		
40430100	4301	VEHICLES	\$ -	\$ -	0%	\$ -	0%		
SUB TOTAL FIXED ASSETS EXPENSE			\$ -	\$ -	0%	\$ -	0%		
TOTAL MAINTENANCE EXPENSE			\$ 317,783.85	\$ 228,947.69	72%	\$ 17,012.45	5%		
DISTRICT TOTAL EXPENSES			\$ 1,414,234.65	\$ 712,346.45	50%	\$ 59,870.59	4%		

REVENUE DETAIL ENTRY REPORT

Month: May

Month Total	\$	62,402.73
Cash / Checks	\$	63,633.98
Credit Card	\$	-
Refund	\$	(1,231.25)
PREVIOUSLY APPROVED	\$	21,437.82
YTD TOTAL APPROVED	\$	256,780.29
YTD BUDGETED	\$	1,514,674.50
REMAINING ANNUAL BUDGET	\$	1,257,894.21

APPROVED 6/15/2023

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Class	Group	Amount	Rev #	Category	Type	P&L Group
May	Administration	96964600	Rental	Bldg & Flds	\$ (350.00)	5	Building & Picnic Area Rentals	Refund	INCOME
May	Aquatics	96964600		Swim Team	\$ (200.00)	28	Swim Team	Refund	INCOME
May	Aquatics	96964600	Aquacize	Adult Fitness	\$ (50.00)	20	Adult Fitness	Refund	INCOME
May	Administration	96964600	Rental	Bldg & Flds	\$ (350.00)	5	Building & Picnic Area Rentals	Refund	INCOME
May	Administration	96964600	Rental	Bldg & Flds	\$ (281.25)	5	Building & Picnic Area Rentals	Refund	INCOME
May	Recreation	96964600	Camp	Rec. Serv. Charges	\$ 36.00	14	Spring Break Camp	Cash / Checks	INCOME
May	Recreation	96964600	Camp	Rec. Serv. Charges	\$ 42,496.00	14	Summer Day Camp	Cash / Checks	INCOME
May	Recreation	96964600		Charges	\$ 8,908.30	16	Afterschool Program	Cash / Checks	INCOME
May	Aquatics	96964600	Aquacize	Adult Fitness	\$ 1,045.00	20	Adult Fitness	Cash / Checks	INCOME
May	Aquatics	96964600	Gate Fees	Gate Fees	\$ 90.00	22	Public Swim & Pool Events	Cash / Checks	INCOME
May	Aquatics	96964600	Rental	Pool Parties	\$ 2,320.00	27	Private Pool Rental	Cash / Checks	INCOME
May	Aquatics	96964600		Swim Team	\$ 4,325.00	28	Swim Team	Cash / Checks	INCOME
May	Aquatics	96964600	Lessons	Swim Lessons	\$ 980.00	30	Swim Lessons	Cash / Checks	INCOME

Arden Manor Recreation and Park District

PAYROLL DETAIL ENTRY

Month: **May**

Total Payroll:

\$ 19,034.94

Period: **21**

ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	5741.91
1121	Part Time Total	11329.92
	Salary Sub total	17071.83
1210	AUL	367.19
1220	FICA	801.67
1250	SUI	96.54
1230	INS. SUBSIDY	0.00
1230	DENTAL	21.34
1230	KAISER	676.37
1240	CAPRI/WC	0.00
	Payroll Associated Charges	1963.11
	Payroll Total	\$ 19,034.94

PREVIOUSLY APPROVED \$ 17,648.50

YTD Budgeted \$ 533,781.65

REMAINING ANNUAL BUDGET \$ 497,098.21

APPROVED DATE: 15-Jun-23

CHAIRPERSON: _____

SECRETARY: _____

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type
21	May	Maintenance	1121		Maint. Supervisor	\$ 3,112.65	FT
21	May	Recreation	1121		Sr. Rec. Leader	\$ 592.00	PT
21	May	Aquatics	1121		Sr. Lifeguard	\$ 98.88	PT
21	May	Recreation	1110		Day Camp Director	\$ 1,473.26	FT
21	May	Maintenance	1121		Maint. Worker	\$ 1,432.31	PT
21	May	Recreation	1121		Rec. Leader	\$ 310.00	PT
21	May	Aquatics	1121		Assistant Coach	\$ 360.00	PT
21	May	Aquatics	1121		Sr. Lifeguard	\$ 425.00	PT
21	May	Maintenance	1121		Maint. Worker	\$ 817.63	PT
21	May	Aquatics	1121		Assistant Coach	\$ 284.75	PT
21	May	Administration	1121		Admin Assistant	\$ 749.70	PT
21	May	Recreation	1121		Rec. Leader	\$ 422.38	PT
21	May	Aquatics	1121		Lifeguard	\$ 67.87	PT
21	May	Recreation	1121		Sr. Rec. Leader	\$ 527.36	PT
21	May	Administration	1110		Dist. Mgr	\$ 2,770.25	FT
21	May	Recreation	1121		Rec. Leader	\$ 174.38	PT
21	May	Aquatics	1121		Sr. Lifeguard	\$ 192.00	PT
21	May	Recreation	1110		Rec. Coordinator	\$ 1,498.40	FT
21	May	Recreation	1121		Rec. Leader	\$ 31.00	PT
21	May	Recreation	1121		Rec. Leader	\$ 69.75	PT
21	May	Recreation	1121		Sr. Rec. Leader	\$ 368.00	PT
21	May	Recreation	1121		Rec. Leader	\$ 306.13	PT
21	May	Recreation	1121		Rec. Leader	\$ 232.50	PT
21	May	Recreation	1121		Rec. Leader	\$ 418.50	PT
21	May	Recreation	1121		Rec. Leader	\$ 248.00	PT
21	May	Recreation	1121		Rec. Leader	\$ 31.00	PT
21	May	Recreation	1121		Rec. Leader	\$ 58.13	PT
21	May	Administration	1220			\$ 272.15	FICA
21	May	Maintenance	1220			\$ 414.53	FICA
21	May	Aquatics	1220			\$ 59.94	FICA
21	May	Recreation	1220			\$ 55.05	FICA
21	May	Recreation	1250			\$ 66.37	SUI
21	May	Aquatics	1250			\$ 12.54	SUI
21	May	Maintenance	1250			\$ 17.63	SUI
21	May	Recreation	1210			\$ 74.92	AUL
21	May	Administration	1210			\$ 155.63	AUL
21	May	Maintenance	1210			\$ 136.64	AUL
21	May	Recreation	1230			\$ 75.00	Kaiser
21	May	Administration	1230			\$ 75.00	Kaiser

Arden Manor Recreation and Park District

PAYROLL DETAIL ENTRY

Month: **May**

Total Payroll: \$ **19,034.94**

Period: **21**

ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	5741.91
1121	Part Time Total	11329.92
	Salary Sub total	17071.83
1210	AUL	367.19
1220	FICA	801.67
1250	SUI	96.54
1230	INS. SUBSIDY	0.00
1230	DENTAL	21.34
1230	KAISER	676.37
1240	CAPRI/WC	0.00
	Payroll Associated Charges	1963.11
	Payroll Total	\$ 19,034.94

PREVIOUSLY APPROVED \$ 17,648.50
 YTD Budgeted \$ 533,781.65
 REMAINING ANNUAL BUDGET \$ 497,098.21

APPROVED DATE: 15-Jun-23

CHAIRPERSON: _____

SECRETARY: _____

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type
21	May	Maintenance	1230			\$ 526.37	Kaiser
21	May	Maintenance	1230			\$ 21.34	Dental

Arden Manor Recreation and Park District

PAYROLL DETAIL ENTRY

Month: May

Total Payroll: \$ 21,279.66

Period: 22

ACCT.	CLASSIFICATION	AMOUNT
1110	Full Time Total	5952.36
1121	Part Time Total	12734.92
	Salary Sub total	18687.28
1210	AUL	348.66
1220	FICA	1421.45
1250	SUI	124.56
1230	INS. SUBSIDY	0.00
1230	DENTAL	21.34
1230	KAISER	676.37
1240	CAPRI/WC	0.00
	Payroll Associated Charges	2592.38
	Payroll Total	\$ 21,279.66

PREVIOUSLY APPROVED \$ 19,034.94
 YTD Budgeted \$ 533,781.65
 REMAINING ANNUAL BUDGET \$ 493,467.05

APPROVED DATE: 15-Jun-23

CHAIRPERSON: _____

SECRETARY: _____

Per. #	Period	Dept.	Account #	Employee	Classification	Amount	Type
22	May	Maintenance	1121		Maint. Supervisor	\$ 2,582.79	FT
22	May	Recreation	1121		Sr. Rec. Leader	\$ 692.00	PT
22	May	Recreation	1110		Day Camp Director	\$ 1,562.00	FT
22	May	Maintenance	1121		Maint. Worker	\$ 1,337.64	PT
22	May	Recreation	1121		Rec. Leader	\$ 556.00	PT
22	May	Aquatics	1121		Assistant Coach	\$ 263.00	PT
22	May	Aquatics	1121		Sr. Lifeguard	\$ 692.75	PT
22	May	Maintenance	1121		Maint. Worker	\$ 689.75	PT
22	May	Aquatics	1121		Assistant Coach	\$ 620.50	PT
22	May	Administration	1121		Admin Assistant	\$ 910.35	PT
22	May	Recreation	1121		Rec. Leader	\$ 372.00	PT
22	May	Aquatics	1121		Lifeguard	\$ 499.06	PT
22	May	Recreation	1121		Sr. Rec. Leader	\$ 506.76	PT
22	May	Administration	1110		Dist. Mgr	\$ 2,732.75	FT
22	May	Aquatics	1121		Instructor	\$ 197.40	PT
22	May	Recreation	1121		Rec. Leader	\$ 236.38	PT
22	May	Aquatics	1121		Assistant Coach	\$ 55.25	PT
22	May	Aquatics	1121		Sr. Lifeguard	\$ 140.00	PT
22	May	Recreation	1110		Rec. Coordinator	\$ 1,657.61	FT
22	May	Aquatics	1121		Lifeguard	\$ 447.16	PT
22	May	Recreation	1121		Sr. Rec. Leader	\$ 576.00	PT
22	May	Recreation	1121		Rec. Leader	\$ 395.25	PT
22	May	Recreation	1121		Rec. Leader	\$ 279.00	PT
22	May	Recreation	1121		Rec. Leader	\$ 426.25	PT
22	May	Recreation	1121		Rec. Leader	\$ 259.63	PT
22	May	Administration	1220			\$ 284.42	FICA
22	May	Maintenance	1220			\$ 380.50	FICA
22	May	Aquatics	1220			\$ 218.10	FICA
22	May	Recreation	1220			\$ 538.43	FICA
22	May	Recreation	1250			\$ 59.91	SUI
22	May	Aquatics	1250			\$ 45.62	SUI
22	May	Maintenance	1250			\$ 19.03	SUI
22	May	Recreation	1210			\$ 82.88	AUL
22	May	Administration	1210			\$ 136.64	AUL
22	May	Maintenance	1210			\$ 129.14	AUL
22	May	Recreation	1230			\$ 75.00	Kaiser
22	May	Administration	1230			\$ 75.00	Kaiser
22	May	Maintenance	1230			\$ 526.37	Kaiser
22	May	Maintenance	1230			\$ 21.34	Dental

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Arden Manor Recreation and Park District

EXPENSEDETAILENTRYREPORT

All expenses, fixed assets, services and supplies

Month: May

Month Total \$ 27,312.85

APPROVED 6/15/2023

PREVIOUSLY APPROVED \$ 24,471.75
 YTD BUDGETED \$ 356,037.00
 REMAINING ANNUAL BUDGET \$ 304,252.40

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Claim #	Payee	P&L Group
May	Maintenance	2142	8.59	US Bank - Home Depot - flagging tape for Easter event	SERVICE & SUPPLIES
May	Administration	2591	25.53	US Bank - DMV toyota title replacement	SERVICE & SUPPLIES
May	Recreation	2852	178.85	US Bank - OTC Brands - easter candy 4 event	SERVICE & SUPPLIES
May	Aquatics	2314	30.13	US Bank - Rally Factor - polo's for staff	SERVICE & SUPPLIES
May	Recreation	2314	87.18	US Bank - Rally Factor - polo's for staff	SERVICE & SUPPLIES
May	Maintenance	2314	29.07	US Bank - Rally Factor - polo's for staff	SERVICE & SUPPLIES
May	Recreation	2852	5.81	US Bank - Office Max - rec supp mag tape	SERVICE & SUPPLIES
May	Aquatics	2852	127.80	US Bank - MaxTex - aquatic white board	SERVICE & SUPPLIES
May	Aquatics	2852	23.93	US Bank - Office depot rec supplies for swim team	SERVICE & SUPPLIES
May	Recreation	2852	15.21	US Bank - Amazon rec supplies 4 easter event	SERVICE & SUPPLIES
May	Recreation	2852	124.98	US Bank - Amazon rec supplies 4 summer camp	SERVICE & SUPPLIES
May	Recreation	2852	6.54	US Bank - Dollar Tree rec supplies	SERVICE & SUPPLIES
May	Recreation	2852	13.47	US Bank - Goodwill Rec Supplies Camp	SERVICE & SUPPLIES
May	Recreation	2852	6.97	US Bank - Goodwill Rec Supplies Camp	SERVICE & SUPPLIES
May	Recreation	2332	342.58	US Bank - Sams Club - Snack for ASP	SERVICE & SUPPLIES
May	Aquatics	2444	27.18	US Bank - Amazon Medical Supplies	SERVICE & SUPPLIES
May	Recreation	2852	34.66	US Bank - Home Depot - door mat for DAR	SERVICE & SUPPLIES
May	Recreation	2332	51.71	US Bank - Sams Club - Snack for ASP	SERVICE & SUPPLIES
May	Recreation	2852	41.74	US Bank - Amazon - toys for Rec	SERVICE & SUPPLIES
May	Administration	2197	53.50	US Bank - AT&T - internet/phone	SERVICE & SUPPLIES
May	Maintenance	2112	252.14	US Bank - Home Depot - building supplies for DAR Floor	SERVICE & SUPPLIES
May	Maintenance	2236	63.30	US Bank - speedway fuel for ford	SERVICE & SUPPLIES
May	Administration	2591	11.05	US Bank - Authorize.net - other prof services	SERVICE & SUPPLIES
May	Administration	2591	30.20	US Bank - Authorize.net - other prof services	SERVICE & SUPPLIES
May	Maintenance	2226	67.75	US Bank - Home Depot - exp tools	SERVICE & SUPPLIES
May	Maintenance	2162	466.48	US Bank - Kelly Moore - paint supp 4 Aquatic Complex Building/Pool	SERVICE & SUPPLIES
May	Maintenance	2162	742.08	US Bank - Hoke Depot - paint supp 4 Aquatic Complex Building/Pool	SERVICE & SUPPLIES
May	Maintenance	2162	236.47	US Bank - Kelly Moore - paint supp 4 Aquatic Complex Building/Pool	SERVICE & SUPPLIES
May	Administration	2197	53.50	US Bank - AT&T internet	SERVICE & SUPPLIES
May	Administration	2197	53.50	US Bank - AT&T internet	SERVICE & SUPPLIES
May	Maintenance	2112	72.72	US Bank - Amazon - building supp - Hinge 4 gate exit	SERVICE & SUPPLIES
May	Maintenance	2112	24.87	US Bank - Lowe's VCT Flooring Glue (DAR Floor)	SERVICE & SUPPLIES
May	Maintenance	2226	37.63	US Bank - Harbot Freight Exp tools - screwdriver bit/washer kit	SERVICE & SUPPLIES
May	Maintenance	2314	41.99	US Bank - Harbor Freight - clothing supp knee pads 4 maint staff	SERVICE & SUPPLIES
May	Maintenance	2112	379.36	US Bank - Home Depot - tools for DAR Floor	SERVICE & SUPPLIES
May	Maintenance	2152	299.55	US Bank - Home Depot - thermostat 4 Dist Office and DAR	SERVICE & SUPPLIES
May	Maintenance	2112	142.91	US Bank - Home Depot -materials 4 DAR Floor Replacement	SERVICE & SUPPLIES
May	Maintenance	2112	39.11	US Bank - Lowe's ZEP Floor sealer (DAR Floor)	SERVICE & SUPPLIES
May	Maintenance	2226	17.22	US Bank - O reilly adapter/socket for pool filters	SERVICE & SUPPLIES
May	Maintenance	2112	47.41	US Bank - Home Depot - tools/materia 14 DAR Floor Replac	SERVICE & SUPPLIES
May	Maintenance	2162	79.53	US Bank - paint supp 4 Aquatic Complex	SERVICE & SUPPLIES
May	Maintenance	2226	193.89	US Bank - White Cap Caulking 4 pool deck	SERVICE & SUPPLIES
May	Maintenance	2226	135.72	US Bank - White Cap Caulking 4 pool deck	SERVICE & SUPPLIES
May	Maintenance	2162	11.62	US Bank - Home Depot tape 4 pool deck	SERVICE & SUPPLIES
May	Maintenance	2162	54.24	US Bank - Home Depot - paint 4 aquatic restroom gate	SERVICE & SUPPLIES
May	Aquatics	2852	18.36	US Bank - Home Depot - crimp connect 4 pool cover ropes	SERVICE & SUPPLIES
May	Maintenance	2142	14.96	US Bank - Home Depot - concrete 4 fence post Jonas Park	SERVICE & SUPPLIES
May	Maintenance	2236	174.00	US Bank - Quik Stop Fuel for Ford	SERVICE & SUPPLIES
May	Maintenance	2104	38.77	US Bank - Batteries Plus - Batteries 4 irritation toner/remotes	SERVICE & SUPPLIES
May	Maintenance	2104	278.52	US Bank - Site One Weed killer 4 Soccer field renovations	SERVICE & SUPPLIES
May	Administration	2076	61.00	Fast Break - Office 365/Onedrive	SERVICE & SUPPLIES

Arden Manor Recreation and Park District

EXPENSEDETAILENTRYREPORT

All expenses, fixed assets, services and supplies

Month: May

Month Total \$ 27,312.85

APPROVED 6/15/2023

PREVIOUSLY APPROVED \$ 24,471.75
 YTD BUDGETED \$ 356,037.00
 REMAINING ANNUAL BUDGET \$ 304,252.40

CHAIRPERSON: _____

SECRETARY: _____

Period	Dept.	Account #	Claim #	Payee	P&L Group
May	Administration	2076		Fast Break - VoIP ext (6)	SERVICE & SUPPLIES
May	Aquatics	2192	65.94	PGE Gas/DAR 3/29/23-4/27/23	SERVICE & SUPPLIES
May	Aquatics	2192	942.82	PGE Gas/Pool 3/29/23-4/27/23	SERVICE & SUPPLIES
May	Aquatics	2122	2253.05	Lincoln Aquatics - Pool chemicals - briquettes	SERVICE & SUPPLIES
May	Maintenance	2198	107.59	Golden State - Deterding Water 3/27-4/27	SERVICE & SUPPLIES
May	Maintenance	2198	324.60	Golden State - Crabtree Water 3/27-4/27	SERVICE & SUPPLIES
May	Administration	2591	150.00	Streamline- Website services May 2023	SERVICE & SUPPLIES
May	Maintenance	2193	208.63	Republic Services - waste container	SERVICE & SUPPLIES
May	Maintenance	2103	2075.00	Jensen - Crabtree mowing May 2023	SERVICE & SUPPLIES
May	Maintenance	2103	1860.00	Jensen - Jonas mowing May 2023	SERVICE & SUPPLIES
May	Aquatics	2852	84.25	Leslie's Pool Supply - vac hose for pool	SERVICE & SUPPLIES
May	Aquatics	2122	26.82	Leslie's Pool Supply - acid for pool	SERVICE & SUPPLIES
May	Administration	2591	130.00	Direct Hit - Pest services 5/9/23	SERVICE & SUPPLIES
May	Administration	2591	64.00	Department of Justice - fingerprints	SERVICE & SUPPLIES
May	Aquatics	2591	7560.01	Kohler Pools - replace laterals/media in pool filters	SERVICE & SUPPLIES
May	Administration	2591	84.00	Sacramento County Sheriff - Livescan Finger Printing Services	SERVICE & SUPPLIES
May	Maintenance	2195	400.22	Sac County Utilities - sewer service 4/8/23-6/7/23	SERVICE & SUPPLIES
May	Maintenance	2191	129.49	SMUD - main office	SERVICE & SUPPLIES
May	Maintenance	2191	1251.61	SMUD - pumps/DAR/DCC	SERVICE & SUPPLIES
May	Maintenance	2191	205.42	SMUD - Jonas Well Pump	SERVICE & SUPPLIES
May	Maintenance	2191	179.39	SMUD - Crabtree Park Lt	SERVICE & SUPPLIES
May	Maintenance	2191	172.47	SMUD - St Lt Jonas	SERVICE & SUPPLIES
May	Maintenance	2191	38.08	SMUD - St Lt Crabtree	SERVICE & SUPPLIES
May	Administration	2571	159.00	Hue & Cry - DAR	SECURITY SERVICES (A
May	Administration	2571	159.00	Hue & Cry - DCC	SECURITY SERVICES (A
May	Administration	2571	159.00	Hue & Cry - Office	SECURITY SERVICES (A
May	Administration	2571	159.00	Hue & Cry - Shop	SECURITY SERVICES (A
May	Administration	2571	55.00	Hue & Cry - glass break detection	SECURITY SERVICES (A
May	Maintenance	2162	18.27	Emigh Hardware - painting supp	SERVICE & SUPPLIES
May	Maintenance	2322	110.37	Grainger - custodial supplies	SERVICE & SUPPLIES
May	Maintenance	2226	39.86	Bliss - hearing protectant	SERVICE & SUPPLIES
May	Aquatics	2112	2247.86	Lincoln Aquatics - pool chemicals	SERVICE & SUPPLIES
May	Aquatics	2852	196.82	Lincoln Aquatics - light wedge	SERVICE & SUPPLIES

Arden Manor Recreation and Park District

FY 22-23

OPERATIONS REPORT

May

TO: BOARD OF DIRECTORS
ARDEN MANOR RECREATION AND PARK DISTRICT

FROM: Madison Dewald
ADMINISTRATIVE ASSISTANT

SUBJECT: OPERATION REPORT May

A. DETERING COMMUNITY CENTER			RCT #	REVENUE
				\$ -
B. DETERING ACTIVITY ROOM			RCT #	
TURNING POINT AA	TUESDAYS	23285 May Rent		\$ 100.00
				\$ 100.00
C. ARDEN MANOR PARKS			RCT #	
				\$ -
D. DETERING POOL			RCT #	
				\$ -
TOTAL PERIOD REVENUE				\$ 100.00

FULTON EL-CAMINO PARK DISTRICT POLICE DEPARTMENT

James R. Brown, Chief of Police



Monthly activity report for: Arden Manor Park District, Reporting Period: 2023-05-01 to 2023-05-31

Summary of enforcement actions

	Park Hours:	0
	Drugs:	0
	Weapons:	0
NTA Issued: 3	Alcohol:	0
	Animals:	0
	Vehicle Code:	3
	Probation Violation:	0
	Other:	0
	Drugs:	
	Weapons:	
	Assault/Battery:	
Onsite Arrests:	Sex Crimes:	
	Theft:	
	Probation Violation:	
	Other:	
Calls For Service:		0
Parking Citations:		3
Warrant Arrests:		0
DUI Arrests:		0
Stolen Vehicles:		0
Warnings Issued:		0

Notice To Appear (NTA)	Date/Time	Violations	Severity	Notes
Crabtree Park	2023-05-18 12:50	14601.1(a) CVC Suspended License	Mis	
		16028(a) CVC No Insurance	Inf	
		4000(a) CVC No current registration	Inf	
		5200(a) CVC Two license Plates Required	Inf	
Deterding park		No NTA issued during this reporting period		
Jonas Larkspur Park	2023-05-18 12:10	22514 CVC 15' of hydrant	Inf	
		16028(a) CVC No Insurance	Inf	

Jonas Larkspur Park	2023-05-29 16:54	4000(a) CVC No current registration	Inf	cite issued instead of towing vehicle
Off Property	No NTA issued during this reporting period			
Winterstein Park	No NTA issued during this reporting period			
Arrests Made	Date/Time	Violations	Severity	Notes
Crabtree Park	No arrests reporting during this period			
Deterding park	No arrests reporting during this period			
Jonas Larkspur Park	No arrests reporting during this period			
Off Property	No arrests reporting during this period			
Winterstein Park	No arrests reporting during this period			
Calls For Service	Date/Time	Description	Disposition	Notes
Crabtree Park	No calls for service during this reporting period			
Deterding park	No calls for service during this reporting period			
Jonas Larkspur Park	No calls for service during this reporting period			
Off Property	No calls for service during this reporting period			
Winterstein Park	No calls for service during this reporting period			
Arrest Warrants	Date/Time	Warrant Type	Bail Amount	Notes
Crabtree Park	No warrant arrests during this reporting period			
Deterding park	No warrant arrests during this reporting period			
Jonas Larkspur Park	No warrant arrests during this reporting period			
Off Property	No warrant arrests during this reporting period			
Winterstein Park	No warrant arrests during this reporting period			
DUI Arrests	Date/Time	DUI Type	BAC	Notes
Crabtree Park	No DUI arrests during this reporting period			
Deterding park	No DUI arrests during this reporting period			
Jonas Larkspur Park	No DUI arrests during this reporting period			
Off Property	No DUI arrests during this reporting period			
Winterstein Park	No DUI arrests during this reporting period			
Warnings	Date/Time	Violation		Notes
Crabtree Park	No warnings during this reporting period			
Deterding park	No warnings during this reporting period			
Jonas Larkspur Park	No warnings during this reporting period			
Off Property	No warnings during this reporting period			
Winterstein Park	No warnings during this reporting period			
Parking Citations	Date/Time	Violations		
Crabtree Park	No Parking citations issued during this reporting period			
Deterding park	No Parking citations issued during this reporting period			
Jonas Larkspur Park	2023-05-14 17:00	4000(a) CVC No current registration		
Jonas Larkspur Park	2023-05-18 12:28	4000(a) CVC No current registration		
Jonas Larkspur Park	2023-05-18 12:24	4000(a) CVC No current registration		
Off Property	No Parking citations issued during this reporting period			
Winterstein Park	No Parking citations issued during this reporting period			

Arden Manor Recreation and Park District

June 15, 2023

Agenda Item: 4 b: Community Outreach Station: The Board will discuss timelines for the new Public Outreach Station.

Initiated or Requested by

- Board
- Staff
- Other

Report coordinator or prepared by

Jake Baumgartner, Secretary

Attachment: Yes No Information Direction Action

The Board Members will discuss feedback from their experiences from the pop-ups in the parks.

Attached are the community comments and the handouts available.

Park Recommendations by Community

Crabtree

- Indoor soccer on tennis court
- Adult soccer league
- Open restrooms
- Splash pad
- Shade for play structures
- Footsol in tennis court
- More tables in shade
- Fix drinking fountains
- Dog park
- Lights for safety
- Lights on playground
- Tennis courts fixed
- Put hoops back up
- Put tire swing back

Deterding

- Torn up fake grass
- Slide cracked
- More family events (movie nights)



ARDEN MANOR ACTIVITY GUIDE

Arden Manor, recreation, and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, and healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

Youth/Teen

- Summer Camp
- Counselor-in-Training Program
- Afterschool Program
- Coming Soon: Dance Classes

Aquatics

- Public Swim
- Adult Lap Swim
- Aquacize
- Swim Team
- Swim Lessons
- Free Swim Nights

Adult

- Lap Swim
- Aquacize
- Coming Soon: Floor Exercise

CONTACT US



916-487-7851



www.amrpd.org

Arden Manor Recreation and Park District

June 15, 2023

Agenda Item: 4 c: Cost of Living Increase for Full Time Employees: The Board will receive a report and vote on a Motion to approve a cost-of-living increase for the Full time Employees of the District that will bring into alignment the pay scales given the rise in minimum wage to \$15.50 and the rate of inflation over the past year. This will allow the district recruit and retain quality employees.

Initiated or Requested by

- Board
- Staff
- Other

Report coordinator or prepared by

Kelly Lewellen, District Manager

Attachment: Yes No Information Direction Action

Recommendation:

Approve the Cost-of-Living Increase for Full Time Employees

Background:

The district, over the last 10 years, has only had 2 cost of living increases, each of which was 4% in 2021 and 2022. Meanwhile, the minimum wage has increased from \$8.00 to \$15.50, which is an increase of 51.6%. The disparity between these increases has led to a flattening of the pay scale between part-time seasonal employees and full-time employees and has put the district at a marked disadvantage in recruiting and retaining talented employees.

The district has relied on step increases to reward employees, but this does not allow the district to attract new employees. Most recently, when hiring for the District Manager position, the district received only three applications. This shows that the depressed pay scale is a deterrent for many would-be applicants.

In order to become more competitive with current salary conditions, the District Manager recommends that the board approves a Cost-of-living increase of 5%. This will continue the process of broadening the pay scale and will make our pay ranges more competitive.

Proposed Full Time Pay Scale to start July 1, 2023 for FY 23-24

TITLE / SALARY LEVEL	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6
Administration						
District Manager	5% Step Increase					
22-23 salary	\$62,462	\$65,586	\$68,865	\$72,308	\$75,923	\$79,719
22-23 hourly	\$30.03	\$31.53	\$33.11	\$34.76	\$36.50	\$38.33
23-24 salary 5% Cola	\$65,585.52	\$68,864.80	\$72,308.04	\$75,923.44	\$79,719.61	\$83,705.59
23-24 hourly rate	\$31.53	\$33.11	\$34.76	\$36.50	\$38.33	\$40.24
Administrative Services Manager	5% Step Increase					
						(VACANT)
Administrative Assistant						
	5% Step Increase					
2022 hourly	\$17.85	\$18.74	\$19.68	\$20.66	\$21.70	\$22.78
2022 yearly	\$37,128.00	\$38,984.40	\$40,933.62	\$42,980.30	\$45,129.32	\$47,385.78
23-24 hourly 5% Cola	\$18.74	\$19.68	\$20.66	\$21.70	\$22.78	\$23.92
23-24 salary 5% Cola	\$38,984.40	\$40,933.62	\$42,980.30	\$45,129.32	\$47,385.78	\$49,755.07
Recreation						
Recreation Coordinator	5% Step Increase					
2022 hourly	\$17.84	\$18.73	\$19.67	\$20.65	\$21.68	\$22.77
2022 yearly	\$37,107.20	\$38,962.56	\$40,910.69	\$42,956.22	\$45,104.03	\$47,359.24
23-24 hourly 5% Cola	\$18.73	\$19.67	\$20.65	\$21.68	\$22.77	\$23.91
23-24 salary 5% Cola	\$38,962.56	\$40,910.69	\$42,956.22	\$45,104.03	\$47,359.24	\$49,727.20
Recreation Program Director	5% Step Increase					
2022 hourly	\$17.75	\$18.64	\$19.57	\$20.55	\$21.58	\$22.66
2022 yearly	\$36,920.00	\$38,771.20	\$40,705.60	\$42,744.00	\$44,886.40	\$47,132.80
23-24 hourly 5% Cola	\$18.64	\$19.57	\$20.55	\$21.58	\$22.66	\$23.79
23-24 salary 5% Cola	\$38,766.00	\$40,709.76	\$42,740.88	\$44,881.20	\$47,130.72	\$49,489.44
Maintenance						
Parks and Facilities Maint. Supervisor	5% Step Increase					
hourly	\$23	\$24	\$25	\$26	\$28	\$29
2022 salary	\$47,154	\$49,511	\$51,987	\$54,586	\$57,315	\$60,181
23-24 hourly 5% Cola	\$23.80	\$24.99	\$26.24	\$27.56	\$28.93	\$30.38
23-24 salary 5% Cola	\$49,511.28	\$51,986.84	\$54,586.19	\$57,315.50	\$60,181.27	\$63,190.33
Senior Maintenance Worker	5% Step Increase					
						(VACANT)
2022 Rate	\$17.94	\$18.84	\$19.78	\$20.77	\$21.81	\$22.90
2022 salary	\$37,315.20	\$39,180.96	\$41,140.01	\$43,197.01	\$45,356.86	\$47,624.70
23-24 hourly 5% Cola	\$18.84	\$19.78	\$20.77	\$21.81	\$22.90	\$24.04
23-24 salary 5% Cola	\$39,180.96	\$41,140.01	\$43,197.01	\$45,356.86	\$47,624.70	\$50,005.94
Maintenance Worker (PT-Seasonal)	5% Step Increase					
2022 Rate	\$15.50	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78
23-24 hourly 5% Cola	\$16.28	\$17.09	\$17.94	\$18.84	\$19.78	\$20.77
23-24 salary 5% Cola	\$33,852.00	\$35,544.60	\$37,321.83	\$39,187.92	\$41,147.32	\$43,204.68
23-24 salary 5% Cola -- half time	\$16,926.00	\$17,772.30	\$18,660.92	\$19,593.96	\$20,573.66	\$21,602.34

RESOLUTION NO. AM 2022/2023 – 08

RESOLUTION OF THE BOARD OF THE
ARDEN MANOR RECREATION AND PARK DISTRICT

RESOLUTION ADOPTING THE 2023/2024 PRELIMINARY BUDGET

WHEREAS, hearings have been terminated during which time all additions and deletions to the Preliminary Budget for Fiscal Year 2023-24 were made, and

THEREFORE, IT IS HEREBY RESOLVED in accordance with Section 29089 of the Government Code, the Preliminary Budget for Fiscal Year 2023/2024 be and hereby adopted in accordance with the following.

Regular District Budget

(1) Salaries and Employee Benefits	\$605,102
(2) Services and Supplies	\$349,300
(3) Other Charges (Lease Payments)	\$0
(4) Fixed Assets:	
a. Land	\$0
b. Structures and Improvements	\$100,000
c. Equipment	\$40,000
d. Computer Software	\$0
e. Infrastructure	\$214,000
(5) Expenditure Transfer	\$0
(6) Contingencies	\$50,000
(7) Provision for reserve increases	<u>\$298,828</u>
Total Regular Budget Requirements	\$1,657,230

BE IT FURTHER RESOLVED that the means of financing the expenditures program will be by monies derived from Revenue to Accrue, Fund Balance Available and Property Taxes.

BE IT FURTHER RESOLVED that the Preliminary Budget is hereby adopted in accordance with the listed attachments which show in detail the approved appropriations, revenues and methods of financing, appropriations limit, total annual appropriations subject to limitations attached hereto and by reference made a part hereof.

Attachments:

Financing Requirements Summary Schedule

Fixed Assets Schedule

Expenditure Detail Schedule

Revenue Detail Schedule

Passed and adopted by the Board of Directors of the Arden Manor Recreation and Park District, a subsidiary of the state of California, in the county of Sacramento on June 15, 2023 by the following vote, to wit:

Ayes	Noes	Abstain	Absent
_____	_____	_____	_____

APPROVED BY: _____
Michael Grace, Board Chair June 15, 2023

ATTESTED BY: _____
Jake Baumgartner, Secretary June 15, 2023

FISCAL YEAR 2023-24 PRELIMINARY BUDGET

FINANCING REQUIREMENTS SCHEDULE FOR FUND 331A ARDEN MANOR PARK-GEN

APPROPRIATIONS BY OBJECT OF EXPENDITURE

OBJECT 10 - SALARIES AND EMPLOYEE BENEFITS 605 102

OBJECT 20 - SERVICES AND SUPPLIES 349,300

OBJECT 30 - OTHER FINANCING USES

LOAN AND LEASE REPAYMENTS

INTEREST AND PRINCIPLE

TAXES/LICENSES/ASSESSMENTS

JUDGEMENTS/DAMAGES

TOTAL OBJECT 30 - OTHER FINANCING USES

OBJECT 40 - FIXED ASSETS

OBJECT 41 - LAND

OBJECT 42 - STRUCTURES AND IMPROVEMENTS 100,000

OBJECT 43 - EQUIPMENT 40,000

OBJECT 44 - COMPUTER SOFTWARE

OBJECT 45 - INFRASTRUCTURE 214,000

OBJECT 46 - INTANGIBLES

TOTAL OBJECT 40 - FIXED ASSETS

354,000

OBJECT 50 - FUND TRANSFERS OUT

OBJECT 59 - FUND TRANSFER IN

OBJECT 60 - INTRAFUND TRANSFERS IN OR OUT

OBJECT 79 - APPROPRIATIONS FOR CONTINGENCE

50,000

OBJECT 80-OTHER COMMODITIES

PROVISIONS FOR RESERVE INCREASES

GENERAL RESERVES

OTHER RESERVES

298,828

TOTAL BUDGETARY REQUIREMENT

TOTAL DIFFERENCE

11657 230

MEANS OF FINANCING THE BUDGET REQUIREMENTS

ESTIMATED REVENUE 1,137,545

RESERVES TO BE DECREASED

GENERAL RESERVE DECREASE

ENCUMBRANCE DECREASE

OTHER RESERVE DECREASE

519,685

TOTAL RESERVES TO BE DECREASED

FUND BALANCE AVAILABLE DECREASE

ESTIMATED LONG TERM LOAN PROCEEDS

1657,230

TOTAL AVAILABLE FINANCING

FUND EQUITY SCHEDULE

RESERVES EST BALANCE AS OF 02/28/23

GENERAL 575,820 298,828

ENCUMBRANCE 519,685 519,685

OTHER 1095,505 874,648

FUND BALANCE AVAILABLE 519,685 519,685

TOTALS 1,095,505 874,648

APPROPRIATIONS LIMIT

APPROPRIATIONS SUBJECT TO LIMIT

OVER/UNDER LIMIT

**EXPENDITURE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET
SPECIAL DISTRICT (102) - ARDEN MANOR RECREATION AND PARK DISTRICT**

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 02/28/23	Computed Est For FY 22-23	Preliminary
FUND 331A	ARDEN MANOR PARK-GEN							
9339331	10111000	SALARIES & WAGES - REGULAR EMPLOY	219,033	331,423	433,717	262,177	393,266	474,131
9339331	10112400	SALARIES & WAGES - COMMISSION & CO	0	0	6,000	0	0	0
9339331	10113200	SALARIES & WAGES - TIME/ONE HALF - O	0	987	0	5,479	8,219	0
9339331	10115200	TERMINAL PAY	10,135	21,706	0	0	0	0
9339331	10121000	RETIREMENT - EMPLOYER COST	6,247	7,179	9,402	5,692	8,538	14,275
9339331	10122000	OASDHI - EMPLOYER COST	17,515	26,694	32,680	20,186	30,279	36,500
9339331	10123000	GROUP INS - EMPLOYER COST	11,016	10,684	21,503	4,914	7,371	16,402
9339331	10124000	WORK COMP INS - EMPLOYER COST	7,230	13,803	25,364	16,348	24,522	50,314
9339331	10125000	SUI INS - EMPLOYER COST	1,485	2,686	10,331	1,950	2,925	13,480
		Object 10	272,661	415,162	538,997	316,747	475,119	665,102
9339331	20200500	ADVERTISING/LEGAL NOTICES	441	494	800	666	999	1,000
9339331	20203500	EDUCATION & TRAINING SERVICE	774	1,414	2,200	838	1,257	500
9339331	20203900	EMPLOYEE TRANSPORTATION	14	104	1,000	49	74	500
9339331	20205100	INSURANCE - LIABILITY	16,961	22,917	29,200	29,198	43,797	34,000
9339331	20206100	MEMBERSHIP DUES	4,802	1,624	7,000	3,116	4,674	6,000
9339331	20207600	OFFICE SUPPLIES	4,427	4,159	5,500	3,327	4,991	4,000
9339331	20208100	POSTAL SERVICES	0	24	100	16	24	50
9339331	20208500	PRINTING SERVICES	0	0	0	40	60	0
9339331	20210300	AGRICULTURE/HORTICULTURE SERVICE	55,860	56,085	65,000	31,512	47,268	60,000
9339331	20210400	AGRICULTURE/HORTICULTURE SUPPLIE	4,657	3,525	6,000	4,093	6,140	6,000
9339331	20211200	BUILDING MAINTENANCE SUPPLIES	1,581	7,619	8,000	1,601	2,402	8,000
9339331	20212200	CHEMICAL SUPPLIES	11,825	11,439	18,000	10,605	15,908	17,000
9339331	20213100	ELECTRICAL MAINTENANCE SERVICE	1,147	0	2,000	0	0	4,000
9339331	20213200	ELECTRICAL MAINTENANCE SUPPLIES	182	761	1,000	1,006	1,509	1,000

146,550

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET SPECIAL DISTRICT (102) - ARDEN MANOR RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 02/28/23	Computed Est For FY 22-23	Preliminary
9339331	20214100	LAND IMPROVEMENT MAINTENANCE SER	0	0	1,000	0	0	1,000
9339331	20214200	LAND IMPROVEMENT MAINTENANCE SUP	2,019	1,558	3,000	1,169	1,754	2,000
9339331	20215100	MECHANICAL SYSTEMS MAINTENANCE S	3,102	1,606	5,000	0	0	3,000
9339331	20215200	MECHANICAL SYSTEMS MAINTENANCE S	4,916	6,672	7,000	4,432	6,648	7,000
9339331	20216200	PAINTING SUPPLIES	79	503	2,000	573	860	3,000
9339331	20216800	PLUMBING MAINTENANCE SUPPLIES	426	791	1,500	124	186	1,000
9339331	20219100	ELECTRICITY	19,068	21,233	24,000	15,582	23,373	23,000
9339331	20219200	NATURAL GAS / LPG / FUEL OIL	2,843	2,595	3,500	542	813	3,000
9339331	20219300	REFUSE COLLECTION/DISPOSAL SERVIC	3,010	2,713	3,500	3,199	4,799	3,750
9339331	20219500	SEWAGE DISPOSAL SERVICES	2,401	2,401	3,000	1,601	2,402	3,000
9339331	20219700	TELEPHONE SERVICE	4,939	4,759	7,500	8,558	12,837	7,500
9339331	20219800	WATER	11,440	11,986	15,000	10,086	15,129	14,000
9339331	20220500	AUTOMOTIVE MAINTENANCE SERVICE	16	702	1,500	993	1,490	1,500
9339331	20220600	AUTOMOTIVE MAINTENANCE SUPPLIES	579	1,196	2,500	1,215	1,823	2,500
9339331	20222600	EXPENDABLE TOOLS	3,083	4,432	4,500	2,108	3,162	4,500
9339331	20223100	FIRE/CRASH/RESCUE SERVICE	0	0	0	12	18	0
9339331	20223600	FUEL & LUBRICANTS	1,137	1,924	2,800	1,332	1,998	2,500
9339331	20226100	OFFICE EQUIPMENT MAINTENANCE SER	3,250	3,615	5,000	2,222	3,333	3,500
9339331	20226200	OFFICE EQUIPMENT MAINTENANCE SUP	0	0	1,000	160	240	1,500
9339331	20227500	RENT/LEASES EQUIPMENT	134	0	1,000	640	960	1,000
9339331	20231400	CLOTHING/PERSONAL SUPPLIES	745	1,604	5,500	1,924	2,886	5,500
9339331	20232200	CUSTODIAL SUPPLIES	4,260	3,739	4,000	1,424	2,136	4,000
9339331	20233200	FOOD/CATERING SUPPLIES	1,321	2,285	4,000	3,285	4,928	5,500
9339331	20244400	MEDICAL SUPPLIES	1,916	1,704	2,000	321	482	2,000
9339331	20250500	ACCOUNTING SERVICES	4,794	551	13,800	4,500	6,750	13,000

-Storage

Capitol
2261

EXPENDITURE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET SPECIAL DISTRICT (102) - ARDEN MANOR RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 02/28/23	Computed Est For FY 22-23	Preliminary
9339331	20250700	ASSESSMENT / COLLECTIONS SERVICES	8,814	9,094	9,200	5,166	7,749	9500
9339331	20253100	LEGAL SERVICES	54	0	1,500	0	0	1000
9339331	20257100	SECURITY SERVICES	10,535	12,961	21,500	9,997	14,996	19000
9339331	20259100	OTHER PROFESSIONAL SERVICES	14,373	26,360	40,500	12,711	19,067	35,000
9339331	20281900	REGISTRATION SERVICES	1,887	0	1,887	1,887	2,831	0
9339331	20285100	RECREATIONAL SERVICES	130	1,640	6,050	766	1,149	5000
9339331	20285200	RECREATIONAL SUPPLIES	2,649	3,247	6,000	4,343	6,515	15,000
		Object 20	216,591	242,036	356,037	186,939	280,409	349,300
9339331	42420100	BUILDINGS	0	38,785	82,714	0	0	100,000
9339331	42420200	STRUCTURES	0	22,190	0	0	0	40,000
		Object 42	0	60,975	82,714	0	0	100,000
9339331	45450300	INFRASTRUCTURE-SD-NON-RECON	0	0	441,702	38,441	38,441	354,000
9339331	79790100	CONTINGENCY APPR	0	0	19,732	0	0	0
		Object 79	0	0	19,732	0	0	50,000
		FUNDCENTER 9339331	489,252	718,173	1,439,182	542,127	793,969	1,358,402
9339360	20259100	OTHER PROFESSIONAL SERVICES	1,904	0	0	0	0	0
9339360	20281304	SALES TAX ADJUSTMENT-BOARD OF EQ	0	0	0	0	0	0
		Object 20	1,904	0	0	0	0	0
		FUNDCENTER 9339360	1,904	0	0	0	0	0
9339361	10121000	RETIREMENT - EMPLOYER COST	0	623	0	0	0	0
		Object 10	0	623	0	0	0	0
		FUNDCENTER 9339361	0	623	0	0	0	0
		FUND TOTAL 331A	491,156	718,796	1,439,182	542,127	793,969	1,358,402
		DISTRICT TOTAL	491,156	718,796	1,439,182	542,127	793,969	1,358,402

REVENUE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET SPECIAL DISTRICT (102) - ARDEN MANOR RECREATION AND PARK DISTRICT

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 02/28/23	Computed Est For FY 22-23	Preliminary
FUND 331A ARDEN MANOR PARK-GEN								
9339331	91910100	PROP TAX CUR SEC	(454,655)	(480,222)	(501,211)	(283,283)	(283,283)	(519,000)
9339331	91910200	PROP TAX CUR UNSEC	(16,665)	(16,607)	(16,500)	(16,822)	(16,822)	(18,000)
9339331	91910300	PROP TAX CUR SUP	(11,910)	(17,615)	(12,000)	(9,883)	(9,883)	(14,000)
9339331	91910400	PROPERTY TAX SECURED DELINQUENT	(3,799)	(3,427)	(3,500)	(3,080)	(3,080)	(3,000)
9339331	91910500	PROPERTY TAX SUPPLEMENTAL DELINQ	(586)	(614)	(500)	(1,177)	(1,177)	(1,300)
9339331	91910600	PROPERTY TAX UNITARY	(5,116)	(5,349)	(5,000)	(3,088)	(3,088)	(6,000)
9339331	91912000	PROPERTY TAX REDEMPTION	(33)	(44)	0	0	0	0
9339331	91913000	PROP TAX PR UNSEC	(348)	(350)	(250)	(144)	(144)	(100)
9339331	91914000	PROP TAX PENALTIES	(128)	(209)	(75)	(83)	(83)	(100)
		Object 91	(493,240)	(524,437)	(539,036)	(317,560)	(317,560)	(561,500)
9339331	94941000	INTEREST INCOME	(5,685)	(7,000)	(4,000)	(4,425)	(4,425)	(13,000)
9339331	94942900	BLDG RENTAL OTHER	1,699	(47,799)	(15,000)	25,019	25,019	(25,000)
9339331	94944800	RECREATIONAL CONCESS	(604)	(2,388)	(4,000)	(2,910)	(2,910)	(14,000)
9339331	94945900	VENDING MACHINES	(6,341)	(63)	(3,500)	(396)	(396)	(1,000)
		Object 94	(10,931)	(57,250)	(26,500)	17,288	17,288	(43,000)
9339331	95952200	HOME PROP TAX REL	(4,063)	(4,063)	(4,000)	(1,996)	(1,996)	(3,000)
9339331	95952900	IN LIEU TAXES-OTHER	0	0	(63,037)	0	0	(63,733)
9339331	95956900	STATE AID OTHER MISC PROGRAMS	0	0	(182,812)	0	0	(182,812)
		Object 95	(4,063)	(4,063)	(249,849)	(1,996)	(1,996)	(249,545)
9339331	96964600	RECREATION SVC CHGS	(93,871)	(161,145)	(213,500)	(157,095)	(157,095)	(278,500)
		Object 96	(93,871)	(161,145)	(213,500)	(157,095)	(157,095)	(278,500)
9339331	97973000	DONATIONS/CONTRIBUTIONS	(5,000)	0	0	0	0	(5,000)
9339331	97979000	MISCELLANEOUS OTHER REVENUES	(17,887)	(16,865)	(3,115)	(6,232)	(6,232)	0
		Object 97	(22,887)	(16,865)	(3,115)	(6,232)	(6,232)	(5,000)
		FUNDCENTER 9339331	(624,992)	(763,760)	(1,032,000)	(465,595)	(465,595)	(1,137,545)

**REVENUE DETAIL SCHEDULE - FY 2023-24 PRELIMINARY BUDGET
SPECIAL DISTRICT (102) - ARDEN MANOR RECREATION AND PARK DISTRICT**

Fund Center	Commitment Item	Description	FY 20-21 History	FY 21-22 History	FY 22-23 Budget	FY 22-23 As Of 02/28/23	Computed Est For FY 22-23	Preliminary
		FUND TOTAL 331A	(624,992)	(763,760)	(1,032,000)	(465,595)	(465,595)	(1,137,545)
		DISTRICT TOTAL	(624,992)	(763,760)	(1,032,000)	(465,595)	(465,595)	(1,137,545)

**ARDEN MANOR RECREATION AND PARK DISTRICT
FIXED ASSETS TO BE ACQUIRED
FISCAL YEAR 2022-2023**

DESCRIPTION	Land	Building	Structures & Improve.	Equipment
COMMITMENT	41410100	4242011	42420200	43430300
FUND 331A				
Deterding Activity Room Roof Replacement		\$ 50,000.00		
Deterding Community Roof Replacement		\$ 50,000.00		
Deterding - woodchip replacement			\$ 8,500.00	
Deterding Turf Field/Replacement			\$ -	
Jonas Tennis Court Repair/Replacement			\$ 190,000.00	
Jonas - woodchip replacement			\$ 3,500.00	
Jonas - New play feature replacing sand pit			\$ 12,000.00	
New Ford Ranger				\$ 40,000.00
Total		\$ 100,000.00	\$ 214,000.00	\$ 40,000.00

Fixed Assets Totals \$ 354,000.00

9331 - EXPENDITURE

ACCT#	DESCRIPTION	FINAL Budget 2021-2022	Actual 2021-2022	Final Budget 2022-2023	2022-2023 Year to Date	Prelim Budget 2023- 2024
SALARIES AND WAGES (10)						
10111000	SALARY & WAGES F/T					
	ADMINISTRATION	68,865.00	85,177.74	62,000.00	58,741.34	72,308.04
	ADMINISTRATION	36,401.00	29,349.95	32,000.00	17,550.67	31,000.00
	MAINTENANCE	33,000.00	11,784.00	35,600.00	27,794.85	40,160.00
	MAINTENANCE	50,450.00	50,935.92	55,092.00	52,266.37	60,181.20
	RECREATION	37,000.00	24,151.81	38,958.00	34,642.54	36,000.00
	RECREATION		4,220.99	36,920.00	27,401.66	40,709.76
	TOTAL FULL TIME SALARIES AND WAGES	225,716.00	205,620.41	260,570.00	218,397.43	280,359.00
10112100	SALARY & WAGES P/T					
	COMMITTEE MEMBER	3,000.00	0.00	6,000.00	0.00	6,000.00
	ADMINISTRATION INSURANCE SUB.	900.00	712.50			0.00
	MAINTENANCE		18,622.50	21,647.00	14,112.35	17,772.00
	RECREATION	120,000.00	81,644.06	106,500.00	103,363.86	120,000.00
	AQUATICS	60,000.00	47,517.40	45,000.00	37,687.68	50,000.00
	TOTAL PART TIME SALARIES AND WAGES	183,900.00	148,496.46	179,147.00	155,163.89	193,772.00
10121000	RETIREMENT	9,700.00	7,179.30	9,402.00	7,778.03	14,275.00
10122000	OASDHI	31,000.00	26,694.26	32,680.00	27,370.45	36,500.00
10123000	GROUP INSURANCE	16,250.00	10,683.52	21,503.00	12,151.44	16,402.00
10124000	WORKERS COMP	13,063.00	13,802.00	25,364.00	21,797.00	50,314.00
10125000	STATE UNEMPLOYMENT	7,500.00	2,686.07	10,331.00	2,569.13	13,480.00
	TOTAL SALARIES AND WAGES	487,129.00	415,162.02	538,997.00	445,227.37	605,102.00
SERVICES AND SUPPLIES (20)						
20200500	ADVERTISING/ LEGAL NOTICE	1,000	494.35	800	1,106	1,000
20202900	BUSINESS CONFERENCE EXP	0	0	0	0	0
20203500	EDUCATION /TRAINING EXP	2,000	1,414.21	2,200	2,501	5,000
20203900	EMPLOYEE TRANSPORTATION	200	104.00	1,000	49	500
20205100	LIABILITY INSURANCE	22,917	22,917.00	29,200	29,198	34,000
20206100	MEMBERSHIPS	3,200	1,624.20	7,000	3,157	6,000
20207600	OFFICE SUPPLIES	4,000	4,159.36	5,500	5,102	4,000
20208100	MAIL/POSTAGE SERVICES	374	23.95	100	16	50
20208500	PRINTING	0	0	0	40	0
20210300	AGRICULTURE/HORT. SER	57,000	56,085.00	65,000	60,252	60,000
20210400	AGRICULTURE/HORT. SUP	6,000	3,524.89	6,000	9,387	6,000
20211200	BUILDING/CARPENTRY SUP	2,000	7,618.55	8,000	10,703	8,000
20212200	CHEMICAL SUPPLIES	18,000	11,438.75	18,000	14,738	17,000
20213100	ELECTRICAL MAINT. SER.	2,000	0.00	2,000	0	4,000
20213200	ELECTRICAL MAINT. SUP.	1,000	760.64	1,000	1,108	1,000
20214100	LAND IMP. MAINT. SERVICES	2,000	0.00	1,000	0	1,000
20214200	LAND IMP. MAINT. SUPPLIES	3,000	1,557.63	3,000	1,354	2,000
20215100	MECH. SYSTEMS MAINT. SER.	7,000	1,606.50	5,000	1,189	3,000
20215200	MECH. SYSTEMS MAINT. SUP.	5,000	6,672.09	7,000	10,704	7,000
20216200	PAINTING SUPPLIES	1,000	503.11	2,000	3,423	3,000
20216800	PLUMBING SUPPLIES	750	791.34	1,500	131	1,000
20219100	ELECTRICITY	22,000	21,233.30	24,000	20,539	23,000
20219200	NATURAL GAS	3,500	2,595.21	3,500	2,465	3,000
20219300	REFUSE COLLECTION	3,500	2,712.59	3,500	4,590	3,750
20219500	SEWAGE	3,000	2,401.32	3,000	2,401	3,000
20219700	TELEPHONE	6,000	4,759.40	7,500	9,213	7,500
20219800	WATER	19,500	11,985.81	15,000	12,382	14,000
20220500	AUTOMOTIVE SERVICE	3,000	702.39	1,500	1,640	1,500
20220600	AUTOMOTIVE SUPPLIES	2,000	1,195.78	2,500	1,707	2,500
20222600	EXPENDABLE TOOLS	3,000	4,431.91	4,500	4,714	4,500
	TOTAL FOR PAGE 1	203,941	173,313.28	230,300	213,808.82	226,300

9331 - EXPENDITURE

ACCT#	DESCRIPTION	FINAL Budget 2021-2022	Actual 2020-2021	Final Budget 2022-2023	2021-2022 Year to Date	Prelim Budget 2022- 2023
SERVICES AND SUPPLIES (20) CONTINUED						
20223600	FUEL/LUBRICANT SUPPLIES	2,000	1,924.06	2,800	1,886	2,500
20226100	OFFICE EQUIP. MAINT. SVC.	4,000	3,615.07	5,000	2,576	3,500
20226200	OFFICE EQUIP. MAINT. SUP.	909		1,000	160	1,500
20227500	RENTS/LEASES EQUIP.	1,000	0.00	1,000	640	1,000
20231400	CLOTHING/PERSONAL SUP.					
	ADMINISTRATION	0	0	0	0	0
	RECREATION	1,500	1,603.00	2,000	1,056	2,000
	MAINTENANCE	2,500	0.00	2,500	1,071	2,500
	AQUATICS	1,000	0.00	1,000	431	1,000
20232200	CUSTODIAL SUPPLIES	4,500	3,739.08	4,000	3,169	4,000
20233200	FOOD SUPPLIES					
	RECREATION	2,000	2,285.19	2,500	3,233	3,500
	AQUATICS	1,500	0.00	1,500	1,267	2,000
20244400	MEDICAL SUPPLIES	3,000	1,704.19	2,000	1,981	2,000
20250500	ACCOUNTING SERVICES	6,000	551.97	13,800	4,500	13,000
20250700	ASSESSMENTS/PERMITS	9,500	9,093.73	9,200	8,783	9,500
20253100	LEGAL SERVICES	2,000	0.00	1,500	0	1,000
20257100	SECURITY SERVICES					
	PARK POLICE	19,000	12,961.28	19,000	9,348	16,000
	ALARM	5,000	0.00	2,500	2,479	3,000
	OTHER PROFESSIONAL SER.					
20259100	ADMINISTRATION	8,500	11,000.41	13,000	8,748	13,000
	RECREATION	6,000	2,499.00	5,000	2,499	0
	MAINTENANCE	15,000	8,927.24	13,000	3,172	13,000
	AQUATICS	9,500	689.86	9,500	9,137	9,000
20281900	ELECTION SERVICES	0	0	1,887	1,887	0
20285100	RECREATION SERVICES	0	0	0	0	0
	RECREATION	6,750	1,640.05	6,050	766	5,000
20285200	RECREATION SUPPLIES					
	RECREATION	5,000	3,247.27	4,000	3,826	5,000
	AQUATICS	5,000	0.00	2,000	2,917	10,000
TOTAL FOR PAGE 2		121,159	65,481.40	125,737	75,533	123,000
TOTAL SERVICES AND SUPPLIES		325,100	238,794.68	356,037	289,342	349,300
LOANS AND LEASE PAYMENTS (30)						
30321000	INTEREST TO LOANS, LEASES	0	0	0	0	0
30322000	PRINCIPAL PD. TO RET. LOANS	0	0	0	0	0
30323000	PRINCIPAL PD. TO RET. LEASES	0	0	0	0	0
TOTAL LOAN / LEASE PAYMENTS		0	0	0	0	0
FIXED ASSETS (40)						
42420100	Deterding Activity Room Roof Replacement	27,000.00	0	31,357.00	0.00	50,000.00
42420100	Deterding Community Roof Replacement	22,000.00	0	31,357.00	0.00	50,000.00
42420100	Crabtree Park Concession Roof rebuild			20,000.00	0.00	0.00
Total reroofing projects DAR, DCC, CTC			38,785	82,714.00	0	100,000.00
42420200	Deterding Wood Chip Replacement	13,620.00	0	13,620.00	0	8,500.00
42420200	Crabtree Wood Chip/tire swing Replacement	37,730.00	0	37,730.00	6,376	0.00
42420200	Jonas Wood Chip Replacement	11,080.00	0	11,080.00	0	3,500.00
42420200	Crabtree- New Play feature replacing sand pit	25,712.00	0	25,712.00	0	0.00
42420200	Jonas - New play feature replacing sand pit	11,392.00		11,392.00	0	12,000.00
Total playground refurbishment			22,190	99,534.00	6,375.72	24,000.00
42420200	Deterding Turf Field/Replacement	126,168.00	0	126,168.00	0	0.00
42420200	Jonas Tennis Court Repair/Replacement	120,000.00	0	190,000.00	0	190,000.00
42420200	Resurfacing/Retiling Family Pool	45,000.00	0	26,000.00	45,031	0.00
42420200	ADA Concrete Repair/Replacement	30,000.00		0.00		0.00
43430100	New Vehicle	0.00	0	40,000.00		40,000.00
TOTAL FIXED ASSETS		469,702.00	60,974.76	564,416.00	51,406.23	354,000.00

9331 - EXPENDITURE

ACCT#	DESCRIPTION	FINAL Budget 2021-2022	Actual 2020-2021	Final Budget 2022-2023	2021-2022 Year to Date	Prelim Budget 2022- 2023
TOTAL 1000, 2000, 3000,4000 ACCTS		1,281,931.00	714,931.46	1,459,450.00	785,975.48	1,308,402.00
CONTINGENCY (70)						
79790100	Roll Over	0	290,451	89,089	19,732	50,000
	GENERAL RESERVE BALANCE	546,462.00	455,946	615,820.00	575,820	874,648.00
TOTAL AGENCY BUDGET EXPENDITURES		1,828,393.00	1,461,328	2,164,359.00	1,381,527	2,233,050.00

**ARDEN MANOR RECREATION AND PARK DISTRICT
9331 - REVENUE**

ACCT#	DESCRIPTION	FINAL Budget 2021-2022	Actual 2022	2021- 2022	Final Budget 2022-2023	Actual 2022-2023	Prelim Budget 2023-2024
91	PROPERTY TAX REVENUE						
91910100	9101 PROP TAX-CUR SECRED	472,841	480,221.86		501,211	509,675.92	519,000
91910200	9102 PROP TAX-CUR UNSECR	16,000	16,606.87		16,500	17,441.93	18,000
91910300	9103 PROP TAX CUR SUP	11,000	17,615.30		12,000	14,102.26	14,000
91910400	9104 PROP TAX-SEC DELINQ	3,000	3,426.64		3,500	3,079.50	3,000
91910500	9105 PROP TAX-SUP DELINQ	500	613.69		500	1,176.82	1,300
91910600	9106 PROP TAX UNITARY	5,000	5,348.71		5,000	5,948.57	6,000
91912000	9120 PROP TAX REDEMPTION	25	43.56		0	55.32	0
91913000	9130 PROP TAX-PRIOR UNS	250	349.78		250	157.94	100
91914000	9140 PROP TAX PENALTIES	75	209.44		75	114.87	100
	SUB TOTAL (91)	508,691.00	524,435.85		539,036.00	551,753.13	561,500.00
94	INTEREST, RENTALS, CONCESSIONS						
94941000	INTEREST INCOME	4,000	6,999.85		4,000	13,549.31	13,000
94942900	BUILDING AND PICNIC AREA RENTAL	3,000	6,729.00		15,000	21,571.25	25,000
	POOL PICNIC AREA RENTAL	0	0.00		0	0.00	0
94944800	POOL CONCESSIONS	2,000	2,388.10		4,000	2,909.60	4,000
94945900	ADMIN. FEES	3,500	63.34		3,500	396.46	1,000
	SUB TOTAL (94)	12,500.00	16,180.29		26,500.00	38,426.62	43,000.00
95	OTHER GOVERNMENT REVENUE						
95952200	H. O. PRO TAX RELIEF	4,000	4,062.66		4,000	3,393.47	3,000
95952900	In Lieu Taxes-Other (008b)	62,619	63,037.00		0	0.00	0
95959504	Covid Relief	0	83,092.00		0	0.00	0
95956900	STATE AID other misc.	182,811.50	0.00		182,812.00	0	182,812.00
	SUB TOTAL (95)	249,430.50	150,191.66		186,812.00	3,393.47	185,812.00
96	RECREATION SERVICE CHARGES						
	YOUTH RECREATION						
	SUMMER DAY CAMP	42,500	35,947.00		65,000.00	105,439.32	80,000.00
	SCHOOL BREAK CAMPS	2,500	11,316.00		5,500.00	8,890.00	7,500.00
	AFTERSCHOOL PROGRAM	85,000	101,570.53		110,000.00	124,310.60	140,000.00
	SPECIAL EVENTS						
	Events	300	0.00		0	545.00	500
	AQUATICS						
	PUBLIC SWIM, POOL EVENTS, PASSES	2,000	3,071.41		5,000.00	4,104.75	5,000.00
	SWIM LESSONS	2,500	4,905.00		5,000.00	4,055.00	5,000.00
	AQUACIZE	2,000	2,320.00		2,500.00	3,648.00	3,500.00
	SWIM TEAM	11,000	12,554.00		13,000.00	20,850.66	27,000.00
	POOL RENTAL	5,000	4,755.00		7,500.00	7,845.00	8,000.00
	ADULT FITNESS						
	TAI CHI		0.00			0.00	
	YOGA	1,500	0.00		0	0.00	0
	FLOOR EXERCIZE		0.00			0.00	2,000
	SUB TOTAL (96)	154,300.00	176,438.94		213,500.00	279,688.33	278,500.00
97	OTHER REVENUE						
97973000	OTHER DEPOSITS/ DONATIONS	5,000	0.00		0		5,000
97974000	INSURANCE PROCEEDS	0	0.00		0	0.00	0
97979000	REVENUES OTHER (CELL TWR.)	18,333	16,865.00		3,115	6,231.88	0
	SUB TOTAL (97)	23,333.00	16,865.00		3,115.00	6,231.88	5,000.00
088B	DEDICATION FEES						
088B	PARKLAND DEDICATION FEES	0.00	0		63,037	63,733	63,733
	SUB TOTAL (088B)	0.00	0		63,037.00	63,733	63,733.00

ARDEN MANOR RECREATION AND PARK DISTRICT
9331 - REVENUE

ACCT#	DESCRIPTION	FINAL Budget 2021-2022	2021-2022 Actual	Final Budget 2022-2023	Actual 2022-2023	Final Budget 2022-2023
	TOTAL DISTRICT REVENUE	948,254.50	846,851.93	1,032,000.00	943,226.43	1,137,545.00
	PREV. YEAR ROLL OVER (starting fund balance)	424,192.00	424,192.00	476,539.00	19,732	519685
	GENERAL RESERVE	455,946.00	455,946	546,463.00	575,820	575,820.00
	TOTAL AVAILABLE REVENUE	1,828,392.50	1,726,989.93	2,055,002.00	1,538,778.43	2,233,050.00

1,372,446.50

1,508,539.00

1,657,230.00

DISTRICT MANAGER'S REPORT

1415 Rushden Drive, Sacramento, CA 95864

June 15, 2023, 6:30pm

District Manager: Kelly Lewellen

Administration Update:

1. Personnel Updates: All District Supervisors attended a Management 101 training on May 31, 2023 led by Jennifer Shaw of Shaw Law Group. This training was a good introduction to the hiring, retention, discipline, and termination of employees. We are looking forward to a follow-up training in the fall.
2. The Facility Manager has been researching rubber bark. The grant for free materials has been limited to non-playground uses. Therefore, we will need to revert to engineered wood fiber. We will begin the plan to remove all rubber mulch from Jonas and Deterding to Crabtree. We will then back fill Deterding and Crabtree with engineered wood fiber.
3. The District Manager has completed work for the Preliminary Budget for the 23-24 Fiscal Year, including revenue, payroll, and costs. Once we receive the final numbers for the current Fiscal year, work will begin on the Final Budget

Facilities and Recreation Update:

Ryan Benton, Program Director:

The 2023 After School program is officially complete! We spent the last day of school at the pool, where we had pizza for snack! Parents are reaching out to request information about the next school year, so we opened an interest form for parents to get information once registration is open in early July.

Summer Camp begins June 12th, and we are planning on having 60 kids registered for the first week! Staff began training on the 7th and 8th, where we went over policies and how the day-to-day will look for camp. The staff is prepared and ready for the kids to arrive on Monday!

Andrew Nielsen, Facility and Aquatics Director:

Aquatics

Arden Manor Pirates just had their first home meet against Lifetime Sugar Bears and Rio Linda Aqua Knights. The meet went very well overall. Parents on the swim team board were able to get a Hotdog vender to attend and provide a donation to the Friends of Arden Manor Pirates, (FAMP). The vender will be at all home meets this season. The swim board along with Arden Manor has been working on getting more community events and donations to help support the team. The swim board has been working on getting sponsors for the Pirates using the Sac Park Foundation's 501C3. They are also planning a night swim/duck pluck/movie in the park at the end of July for the community of Arden Manor.

Public Swim is about to start on June 12th. We have a great lifeguarding staff, everyone but one person is returning this summer and we have three new guards. In total, we have 13 guards. We also purchased new CPR manikins for lifeguard training and having CPR classes. We will be teaching CPR classes in the future for the community. On June 30th we will have a free community night swim from 6:30 pm to 8:30 pm. We will be planning to have at least one community event each month in June, July and August.

Facilities

On June 1st, we implemented the new Facility Rental Application with the approved changes. It is on our website and printed out in our office. No one came in or contacted us with interest in renting the building yet, with summer starting we should get a couple rental in July and August. The "Backstage Performing Arts Center" just had their first two weeks of dance classes. It seemed to go well, but there might be some changes to their schedule as there were not a lot of Mommy and Me participants

Week 1: Team Building

Monday 6/12

- 7:00-8:45 am** **Check-in & Inside Games**
- 8:45-9:15 am** **Camp Meeting**
- 9:15-9:30 am** **Small Group (Sunscreen check, water bottles filled)**
- 9:30-11:45 am** **Rotating Activities (30 minutes each)**

Turf Field	Group: Blue	Group Games: Human Knot Birthday Lineup
Grass Field	Group: Orange	Group Games: Tag With A Twist Pass the Water
Stage Area	Group: Purple	Group Game: Categories
Activities Room	Group: Green/Yellow	Art Project: Group Poster

- 12-12:30 pm** **LUNCH**
- 12:30-12:45 pm** **Camp Meeting**
- 12:45-1:15 pm** **Sunscreen/Swimsuits on in small groups**
- 1:15-1:45 pm** **Pool**
- 1:45-2:00 pm** **Get ready for Choice Stations**
- 2:00-2:45 pm** **Kid Choice Stations**

Activities Room-Choice Stations	Staff: Mollie, Shani	Board games, legos, art station, reading.
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Pools (Out of Pool at 2:45)	Staff: Meaghan, Bobby, Alyssa	Free Swim
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- 2:45-3:00 pm Dry Off/Change**
- 3:00-3:45 pm D.E.A.R Time**
- 3:45-5:00 pm Outside/Inside Activity**
- 5:00-6:00 pm All Inside**

Game Description:

Pass the Water

All you need is cups for each person playing.

It starts by filling up the first cup all the way to the top, and then the first person dumps the water out over their head into the next person's cup.

You continue down the line, keeping as much water as possible.

If there's still water, the first person can run to the back of the line to start it over.

Tag with a Twist

Set up a normal game of tag, but instead of one kid being "it", there will be two kids who will be "it". This forces the pair to chase other kids together, and in order to tag someone, both of the kids must successfully tag the target. This forces the pair to work together and build chemistry and rapport.

Birthday Line-Up

You may have noticed a theme with our team building for kids' activities: the fewer words spoken, the more effective the game. And that is no different for the Birthday line-up, in which kids are assembled into a group and must line up according to the order of their birthdays. Obviously, it would be very difficult for kids to get this 100% correct on their first try, but it would not be outrageous for kids to get a sense of a general idea of each other's birthdays by moving toward certain areas on the line. To make the game more compelling, give kids 1 minute to line up the first

time, then observe the final line-up and tell them which kids are out of place, then give them an additional minute to fix the positioning.

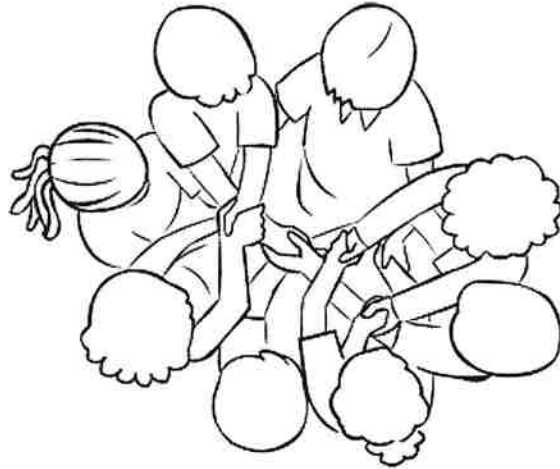
The Human Knot

This is a fun group game that doesn't require any equipment or set-up. It's also a great activity for practicing teamwork.

Directions:

Have your whole group stand in a circle, but close enough that they can reach across the group and link hands. Everyone raises their right hand and holds hands with someone across the circle. They cannot link up with the people standing next to them. Now do the same thing with the other hand.

Now comes the hard part. Without letting go, everyone has to untangle themselves until they create a full circle. This step may seem impossible at first, but there is always a way to untangle the knot if you use your creativity.



Some tips include sitting on the floor, stepping over/under people's linked arms, or starting with a section of the knot that has 2-3 people who are not as tangled.

Categories

To set up the Categories Game, arrange the group in a circle. The leader begins the game by starting a simple clapping rhythm of his/her choice, such as two beats on their lap and one clap. The group continues the beat for the entire game. The leader then calls out a category, such as colors, insects, states, cars, etc. He/she then says one item in that category. The person to his/her left then names a different item. The game progresses this way in a clockwise motion until someone is unable to name a new item, or calls out an item that has already been named. The person who makes a mistake is out. (You can also keep them in the game and simply start over). The person who is that person's left names a new category and the game continues.

Art:

Group Posters Grab a large piece of paper. Have the kids color your group name and anything they want. Have all kids put their names. These will be hung in the DAR for you to represent your squad!

Week 1: Team Building

Tuesday 6/13

- 7:00-8:45 am Check-in & Inside Games
- 8:45-9:15 am Camp Meeting
- 9:15-9:30 am Small Group (Sunscreen check, water bottles filled)
- 9:30-11:30 am Rotating Activities (30 minutes each)

Turf Field	Group: Blue	High Active Games: Forehead Dots
Grass Field	Group: Orange	Low Active Games: Sponge Water Relay
Stage Area	Group: Purple	Group Game: Follow The Leader Electricity
Activities Room	Group: Green/Yellow	Art Project: Hand Print

- 12-12:30 pm LUNCH
- 12:30-12:45 pm Camp Meeting
- 12:45-1:15 pm Sunscreen/Swimsuits on in small groups
- 1:15-2:00 pm Pool
- 2 pm-2:30 pm Get ready for Choice Stations
- 2:30-3:00 pm Kid Choice Stations

Play Structure/Grass Area	Staff: Mollie, Bobby	Water Games/Group Games
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Activities Room-Choice Stations	Staff: Shani, Andrea, Meaghan	Board games, legos, art station, reading.
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3:00-3:45 pm D.E.A.R Time

3:45-5:00 pm Outside/Inside Activity

5:00-6:00 pm All Inside

Game Description:

Sponge Water Relay Race

You'll need two buckets full of water and two sponges. Divide the players into two teams. On "Go", one player from each team soaks up as much water as possible into the sponge and carries it to another bucket, squeezes out the water, and runs back to hand the sponge to the next player. The team that fills their empty bucket to a predetermined point first wins.

Forehead Dots

Each kid gets a colored dot, which is then lightly taped onto their forehead. Each kid must then figure out what color dot is on their forehead, but obviously without asking any other kids for help. Depending on the number of kids, there will be only a few colored dots (so a few kids will have the same color). This is a great team-building game because it forces kids to communicate non-verbally. The first team that arrives together (with the correct colored dots on their heads) is the winner!

Follow the Leader

Ask everyone to stand and arrange the group into a circle, facing inwards. Ask one person to leave the room for a minute. This person will be the guesser for the round. While he or she is gone, the group decides who should be the "leader." The leader will be the one who sets the movements for that round. When this person is chosen, invite the guesser to come back. The guesser stands in the very center of the circle.

When the round begins, everyone starts swinging their arms up and down. The leader will eventually begin to do other movements, and everyone else mimics the leader's actions, without being too obvious to reveal who the leader is.

Electricity

Arrange everyone into two equally numbered teams. Have both teams line up in parallel lines. At the end of the line, place the object about five feet away (an equal distance from both ends of the line). You'll be at the head of the line.

Explain the rules: Everyone in line will need to hold hands and close their eyes. Only the first person in both lines can open their eyes. Flip the coin in the air, catch it, and reveal the quarter to the first person of both teams.

If the quarter comes up as "heads", the first person squeezes the next person's hand. The second person squeezes the next person's hand, and so forth. At the end of the line, the last person runs to grab the object. The team that grabs the object first wins a point for the round. If the quarter comes up as "tails", then no one squeezes anyone's hand. If there's an "accidental" hand squeeze and the quarter comes up as "tails", the team that grabbed the object loses a point for the round.

For the second round, the first person goes to the back of the line and the game continues. The first team that reaches 10 points wins the game.

Art:

Have campers trace out their hands on a piece of any color construction paper. Have them cut out their hand and then design it however they want. We will glue all hands to a board and hang it on the wall.



Week 1: Team Building

Wednesday 6/14

- 7:00-8:45 am Check-in & Inside Games
- 8:45-9:15 am Camp Meeting
- 9:15-9:30 am Small Group (Sunscreen check, water bottles filled)
- 9:30-11:30 am Rotating Activities (30 minutes each)

Turf Field	Group: Blue	High Active Games: Hot Potato Water Balloons
Grass Field	Group: Orange	Low Active Games: Dizzy Kickball
Stage Area	Group: Purple	Group Game: Frogger
Activities Room	Group: Green/Yellow	Art Project: Popsicle Stick Art

- 12-12:30 pm LUNCH
- 12:30-12:45 pm Camp Meeting
- 12:45-1:15 pm Sunscreen/Swimsuits on in small groups
- 1:15-2:00 pm Pool
- 2 pm-2:30 pm Get ready for Choice Stations
- 2:30-3:00 pm Kid Choice Stations

Activities Room-Choice Stations	Staff: Bobby, Meaghan	Board games, legos, art station, reading.
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Pools (Out of Pool at 2:45)	Staff: Alyssa, Mollie	Free Swim
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- 2:45-3:00 pm Dry Off/Change**
- 3:00-3:45 pm D.E.A.R Time**
- 3:45-5:00 pm Outside/Inside Activity**
- 5:00-6:00 pm All Inside**

Game Description:

Hot Potato

Campers get in a circle and start passing the water balloon around when the music begins. When the music stops they get to break the water balloon on the person's head! Each time we started a new balloon we changed the song to keep it fun and interesting! Campers liked this game because they got to break it on their friend's head and usually the water just went everywhere.

Dizzy Kickball

Make a game of kickball more challenging (and fun) by adding a rule that all players have to spin three times before kicking or throwing a ball. Once everyone is overcome by the dizziness that ensues, try changing the rule from spinning three times to hopping on one foot, performing jumping jacks, or striking a rock star pose

Frogger

First, sit everyone down then have them all close their eyes tight. Tell them that you are going to tap one person on the head and they are the frogger. The frogger's role is to stick their tongue out at people. When they do this it will "freeze" that person. There will also be a detective chosen before the frogger they will leave the circle as the frogger is chosen then come back and try to guess who the frogger is. The detective should be given 3 guesses. If one of the campers sees that the frogger has stuck there tongue out at them they should wait ten seconds before they freeze. Once frozen, the camper should make a funny face and hold it. The game continues until the Frogger is discovered or the detective runs out of guesses.

Art:



Week 1: Team Building

Thursday 6/15

- 7:00-8:45 am** **Check-in & Inside Games**
- 8:45-9:15 am** **Camp Meeting**
- 9:15-9:30 am** **Small Group (Sunscreen check, water bottles filled)**
- 9:30-11:30 am** **Rotating Activities (30 minutes each)**

Turf Field	Group: Blue	High Active Games: Dodgeball
Grass Field	Group: Orange	Low Active Games: Musical Hula Hoops
Stage Area	Group: Purple	Group Game: The Beast
Activities Room	Group: Green/Yellow	Art Project: Group Chalk Art

- 12-12:30 pm** **LUNCH**
- 12:30-12:45 pm** **Camp Meeting**
- 12:45-1:15 pm** **Sunscreen/Swimsuits on in small groups**
- 1:15-2:00 pm** **Pool**
- 2 pm-2:30 pm** **Get ready for Choice Stations**
- 2:30-3:15 pm** **Kid Choice Stations**

Play Structure/Grass Area	Staff: Mollie, Bobby	Water Games/Group Games
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Activities Room-Choice Stations	Staff: Shani, Meaghan	Board games, legos, art station, reading.
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3:00-3:45 pm **D.E.A.R Time**

3:45-5:00 pm **Outside/Inside Activity**

5:00-6:00 pm **All Inside**

Game Description:

The Beast

Pre-Construct a “beast” out of pipe cleaners, and ribbon. Divide your group into teams of 3-4, but don't let them see the beast. One player from each team is assigned the “observer” role and is allowed to see the beast. That player describes the Beast to the other players in their group. Another player is assigned the “Gatherer” and is allied to grab supplies from the supply bin. The remaining players are the “builders” and try to recreate the beast. After the building is complete, reveal the actual beast and have the teams share their beasts.

Art:



Week 1: Team Building

Friday 6/16

Welcome To Summer Breakfast

- 7:00-8:45 am** **Check-in & Inside Games**
- 8:45-9:15 am** **Camp Meeting**
- 9:15-9:30 am** **Small Group (Sunscreen check, water bottles filled)**
- 9:30-10:30 am** **Welcome To Summer Breakfast!**
- 10:30-12:00 pm** **Free Play (Outside Game, Playground, Inside Art Activity)**
- 12-12:30 pm** **LUNCH**
- 12:30-12:45 pm** **Camp Meeting**
- 12:45-1:15 pm** **Sunscreen/Swimsuits on in small groups**
- 1:15-2:00 pm** **Pool**
- 2 pm-2:30 pm** **Get ready for Choice Stations**
- 2:30-3:00 pm** **Kid Choice Stations**

Activities Room-Choice Stations	Staff: Andrea, Meaghan	Board games, legos, art station, bracelet station, reading.
Pools (Out of Pool at 2:45)	Staff: Shani, Bobby, Mollie	Free Swim

- 2:45-3:00 pm** **Dry Off/Change**
- 3:00-3:45 pm** **D.E.A.R Time**

3:45-5:00 pm Outside/Inside Activity

5:00-6:00 pm All Inside

MAINTENANCE SUPERVISOR'S REPORT

1415 Rushden Drive, Sacramento, CA 95864

Thursday, June 16, 2023 6:30PM

Parks & Facilities Maintenance Supervisor:

Mike Cottonwood

Maintenance Update:

DISTRICT FACILITIES

District Office, Deterding Activity Room (DAR), Deterding Community Center (DCC),
Maintenance Shop, Deterding Pool Complex

- Completion of daily park inspections & litter removal. Routine facilities cleaning including; restocking of paper products in restrooms, sweeping, mopping, dusting, disposal of garbage.
- Completion of monthly park & facility inspections.
- Completion of daily pool maintenance including:

Water chemistry balancing, vacuuming, brushing, backwashing, emptying of skimmer baskets, removal of pool covers and leaf blowing off the pool deck.

One of the lane ropes was frayed and in need of replacing. Cut new rope and installed hooks to it. Installed hooks for flag poles to be stored under the awning. Installed new hooks in lifeguard storage closet to hang lane ropes.

Applied layer of thin set over "NO DIVING" templates that were protruding from the pool deck concrete as a temporary fix to get through this season. Maintenance will address the templates in the off-season.

Installed shatter-proof window film on Lifeguard office and SnackBar windows.

Completion of weekly pool deck landscaping (lawn mowing and edging turf areas inside of the pool fencing, outside of Jensen's service area).

Completion of building and installing a new bookshelf in the DAR in preparation for Summer Camp.

Maintenance staff has begun preparations for painting of the DAR/Maintenance Shop (Pressure washed building, removed plastic rain gutters & downspouts).

Deterding Park

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.
- Davey's Tree Care removed a large tree from the main turf area as well as removed any dead wood in the trees around the pool.
- One week after Davey's Tee Care removed weight on one of the large Oak Trees, a branch above where they worked, snapped and was hanging by the bark and was a hazard that was immediately taken care.

Crabtree Park

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.

- Davey's Tree Care completed their annual servicing of the District's trees. There were 4 very small trees removed as well as 4 small stumps that were ground.
- The Maintenance Supervisor received a phone call from a resident whose house faces the Park one afternoon and was informed that "all" of the District's sprinklers were on. The controller was not malfunctioning and it appeared that someone had manually opened the solenoid's to the valves that were not secured with screws. Staff has secured all valve boxes since this occurred.
- Graffiti removed from the 5-12 year old Playground.

Jonas Larkspur Park

- Daily trash and litter removal.
- Completed monthly park & facility inspections.
- Weekly landscape maintenance (mowing lawns, leaf blowing walkways, string trimming, leaf removal) completed by Jensen Corp.
- Davey's Tree Care completed their annual servicing of the District's trees. There were 2 large redwoods that needed to be topped. Also completed was the grinding of the large oak tree stump from the tree lost in storms earlier in the year.
- The upgrading of the soccer field is completed. There is one corner of the field that has a water issue currently being addressed. The District has the fertilizer and seed to treat that section when the irrigation is repaired.
- Completion of building a rock bed enclosure for River City Soccer League to store container shed for their equipment.
- Replacement of 2 irrigation valves (both leaking). The Black Manganese Dioxide coming from the well water appears to be a bigger issue so far this year than in years past. Maintenance has counted 7 more valves that need repairs or replacing. Repairs are in progress.