

BOARD OF DIRECTORS
Arden Manor Recreation and Park District
1415 Rushden Drive, Sacramento, CA 95864
Phone (916) 487-7851 Fax (916) 487-2028

Agenda: Special Meeting
Date: June 9, 2022
Time: 6:30 PM
Location: Zoom-Virtual Meeting

The Arden Manor Recreation and Park District Special Board Meetings will be held remotely via Zoom.

Join Zoom Meeting

<https://us02web.zoom.us/j/82275583720?pwd=RXNMckdabFNrbFdOWFE0SzZqQTIsQT09>

Meeting ID: 822 7558 3720

Passcode: 698354

1. CALL TO ORDER

a) Pledge of Allegiance

b) Roll Call and Introduction of Guests

Michael Grace, Chair

Christine Arden, Director

Lauri DeFazio, Vice Chair

Warren Harding, Director

Darcy Skala, Secretary

Steve Fraher, District Manager

Mike Cottonwood, Maintenance Supervisor

2. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

4. Consent Agenda

- a. Minutes of the April 21, 2022, Regular Board Meeting
- b. Minutes of the April 25, 2022, Special Board Meeting
- c. Payroll, Supplies, and Revenue Year to Date
- d. Program Revenue and Refund Report for April 2022
- e. Payroll Report for April 2022
- f. Claims for April 2022
- g. Services and Supplies Summary Report as of April 2022
- h. Parks, Recreation, Facility Rentals, and Security Report April 2022
- i. Fulton El Camino Park Police, April 2022
- j. District Board Stipend Tracker
- k. Correspondence Received
- l. Accept notes from Public Input Meeting on May 26, 2022.

5. Old Business

- a. **Resolution 2021/22-12** Adopt a CEQA Notice of Exemption for the Prop 68 Per Capita Funds Project-the Jonas Larkspur Park tennis court renovation to Pickle Ball Courts
- b. Receive a copy of the Draft Preliminary FY 22-23 Budget along with the Budget Committee's report

6. New Business

- a. Consider and provide direction to staff on the consideration of selling Cell Tower lease rights to a third party. The District has received word from Verizon that the existing monthly rate will be reduced to \$1,000.00/month effective in August 2022.
- b. Consider and approve the upgrade of District Office phone, internet systems, along with an upgrade to the existing Microsoft One Drive feature, and District email system. The cost to install the upgrades is \$3,300.00. The provider of the upgrade is Fast Break Tech a local company the District Manager has used previously. Fast Break Tech will then become the District's I.T. consultant on retainer each to handle issues as they arise. Their discounted rate is \$110.00/hour when purchasing a bundle of ten hours.
- c. Receive a report and consider using CalTrust Investment to invest a portion or all the District's Reserve Fund Balance, which will allow for greater ease of access to the funds if/when needed, as compared to the funds being locked down by the County Department of Finance. Provide direction to staff and the Budget Committee on this topic.
- d. Consider using Francisco and Associates as the Engineering firm to provide the engineering study and research on the viability of conducting a Special Election for generating additional Capital and Maintenance revenue for the District.
- e. Consider staff proposal to replace fencing around the maintenance/pool building to provide for better security of the site and District vehicles. The District, recently experienced the theft of a catalytic converter, and previously has experienced a loss of tools and equipment previously.

7. REPORTS (provided in writing in the Agenda Packet and on-line on the website)

- a. District Manager
- b. Maintenance Report
- c. Budget Committee
- d. Parks Committee
- e. Personnel Committee
- f. Sacramento Parks Foundation
- g. Directors' Comments

ADJOURNMENT

***Next Regular Board Meeting Thursday, June 16, 2022, at 6:30 p.m. in Jonas-Larkspur Park
Board Meeting to consider and adopt the Preliminary FY 2022-23 Budget,
Thursday June 23, 2022; at 6:30 p.m. in the Deterding Community Center.***

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact the District Office at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days (72-hours) before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the District Office listed above during regular business hours and on the District's website at www.amrpd.org.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the District Manager, Steve Fraher. **Outdoor meetings will not be recorded or available on ZOOM.***

Important Dates to remember:

Monday June 13th Open Swim and Summer Camp begins at Deterding Park & Pool
Thursday June 16th Board Meeting – Public Input session at Jonas-Larkspur Park 6:30 p.m.
Thursday June 23rd Board Meeting – consider and adopt the Preliminary FY 22-23 Budget
Monday July 4th Independence Day – District Holiday the office & pool is closed
Thursday July 21st Board Meeting – Public Input session at Deterding Park 6:30 p.m.
Tuesday August 2nd National Night Out Event
Thursday August 18th Board Meeting – 6:30 p.m. at Deterding Park Community Center