

**BOARD OF DIRECTORS**  
**Arden Manor Recreation and Park District**  
1415 Rushden Drive, Sacramento, CA 95864  
Phone (916) 487-7851 Fax (916) 487-2028  
[Board@Amrpd.org](mailto:Board@Amrpd.org)

**Minutes:** Regular Meeting  
**Date:** August 17, 2023  
**Time:** 6:30 PM  
**Location:** 1415 Rushden Drive,  
Sacramento, CA 95864

**1. CALL TO ORDER – 6:30PM**

**a) Pledge of Allegiance**

**2.**

**a) Roll Call and Introduction of Guests**

Present: Michael Grace, Chair  
Jake Baumgartner, Secretary  
Kelly Lewellen, District Manager  
Absent: Warren Harding, Director

Jeremy Cullifer, Vice Chair  
Debra Cullifer, Director

**3. VISION STATEMENT**

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

No Public comments.

**5. BUSINESS ITEMS**

**a) Consent Agenda**

- i) Minutes of the July 20, 2023, Regular Board Meeting**
- ii) Payroll, Supplies, and Revenue Year to Date**
- iii) Program Revenue and Refund Report for July 2023**
- iv) Payroll Report for July 2023**
- v) Claims for July 2023**
- vi) Revolving Fund Report for July 2023**
- vii) Fulton El Camino Police Department Report for July 2023**

**Jeremy Cullifer asks to break out viii from the consent agenda and vote on i.-vii.**

**Motion to approve consent agenda: Jeremy Cullifer, 2<sup>nd</sup>: Jake Baumgartner**

**Ayes: Mike Grace, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer**

**No: 0**

**Abstain: 0**

**Absent: Warren Harding**

viii) Correspondence: LAFCO Memo  
**Mike Grace knows M. Seaman and believes he will have our best interests in mind. He believes in cityhood and protecting boundaries.**

**Motion to vote for M. Seaman and add electronic ballot and email:**

**Jeremy Cullifer, 2<sup>nd</sup>: Jake Baumgartner**

**Ayes: Mike Grace, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer**

**No: 0**

**Abstain: 0**

**Absent: Warren Harding**

- b) **Pond Improvement Project Report:** The board will receive a report and cost estimate for the pond improvement proposal. The estimated costs for the scope of services is \$16,320. The board will vote on a motion to accept the bid and move forward with conceptual designs and community outreach.

**Board is in consensus that they would like to see the whole Nature area south of the path added to the scope of work and add the concept of a dog park.**

**Motion to accept proposal and add entire Nature Area with expenses not to exceed \$20,000:**

**Debra Cullifer, 2<sup>nd</sup>: Jeremy Cullifer**

**Ayes: Mike Grace, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer**

**No: 0**

**Abstain: 0**

**Absent: Warren Harding**

- c) **Resolution NO. AM 2023/2024 – 01, Resolution to Adopt the 2023/2024 Final Budget:** The Board will receive the 2023/2024 Final Budget and pass the resolution.

Mike Grace makes a point of order to open the public hearing for the 2023/2024 Final Budget.

There are no public comments.

**Motion to adopt the 2023/2024 Final Budget:**

**Jeremy Cullifer, 2<sup>nd</sup>: Debra Cullifer**

**Ayes: Mike Grace, Jake Baumgartner, Debra Cullifer, Jeremy Cullifer**

**No: 0**

**Abstain: 0**

**Absent: Warren Harding**

Jeremy Cullifer would like the minutes to reflect kudos to the District Manager for putting the budget together.

## **5. REPORTS**

### **a. District Manager**

The District Manager mentions that Dance is doing very well.

### **b. Maintenance Report**

Jeremy Cullifer says that is it great to keep up networking with other districts.

Debra Cullifer thanks Mike Cottonwood and appreciates all he does for the district.

## **6. BOARD COMMENTS**

Debra Cullifer says how wonderful National Night Out was. We had over 120 people in attendance. The boat races were a big hit. Madison DeWald did a fantastic job organizing and running the event. She greeted everyone that came and made everyone feel welcome.

Jake Baumgartner thanks Mike Cottonwood for the work on the Crabtree bathrooms.

Mike Grace gives an update on Empowerment Park: There is a hold up in the permitting phase where the Water District and the Fire District still need to review. Hopefully this part will be over soon.

## **7. ADJOURNMENT 7:32PM**

***Next Regular Board Meeting Thursday, September 21, 2023***

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*