

Arden Manor Recreation and Park District

Board of Directors June 9, 2022, Meeting Minutes

Board Members present:

Mike Grace, Board Chair                      Lauri Defazio, Vice Chair                      Darcy Skala, Secretary

Christine Arden, Member                      Board Members Absent-Warren Harding

Staff present: Steve Fraher, District Manager

Meeting called to order by Chairman Grace at 6:30 p.m.

No public comment was received.

#4 Consent Agenda; no discussion, Motion to adopt made by Lauri DeFazio, Seconded by Darcy Skala

Motion carried                      4 Ayes                      0 No                      1 Absent

#5a Adoption of Resolution 2021-22-12 to adopt a CEQA Notice of Exemption for the Prop 68 Per Capita Project at Jonas Larkspur Park to resurface and repurpose the existing courts into Pickle Ball Courts. Motion to adopt made by Darcy Skala, Seconded by Lauri DeFazio.

Motion carried                      4 Ayes                      0 No                      1 Absent

#5b Presentation of the Preliminary Budget for FY 22-23 was made by District Manager Fraher, the report was received with no changes to the presented item. The item was received with no suggested changes at this time. The Budget will be brought to the Board for approval on Thursday June 23<sup>rd</sup>.

#6a Consider proposal for the purchase of the Verizon Cell Tower Lease by Landmark Dividend. The amount offered to buy the Lease rights is \$330,000.00 for a term to be decided. District Manager Fraher informed the Board of the communication from Verizon Wireless asking to renegotiate their current lease to lower the payments from \$1,557.96/month down to \$1,000.00/month effective August 1, 2022, with the terms to run through August 1, 2027.

The Board discussed the matter and directed District Manager Fraher to send the letter from Verizon and a copy of the current lease to them to review, so that further discussion may be had during the Board meeting on June 23, 2022.

#6b Consider a proposal from Fast Break Tech to upgrade the District Office and wireless network system. Staff presented a proposal for upgrading the office telephone system and internet connection which will provide new desk phones in the office and pool office area while installing a new wireless system mesh in the office, community center and the pool building. The cost for installation is \$3,640.38, and then the ongoing monthly operating expense is quoted at \$470.00/month which is \$130.00/month less than what the District is currently paying for phone services.

The Board discussed the proposal and because of the ongoing savings in operating expenses a motion was made by Lauri DeFazio with a second by Darcy Skala. The motion passed with a vote of

3 Ayes (Grace, DeFazio, Skala) 0 No 1 Abstention (Arden) 1 Absent (Harding)

#6c A presentation was made by District Manager Fraher and Board Chair Grace regarding investing the District's Reserve Funds or portion thereof in a fund such as CalTRUST, a JPA that provides investment opportunities for local governments in California. This information was obtained from representatives of CalTRUST who were exhibiting at the recent CARPD Conference the was attended by the Chair and District Manager.

The Board provided direction to the District Manager to invite a representative to the June 23<sup>rd</sup> Board meeting to inform the Board on the offerings and programs provided by CalTRUST.

#6d The Board discussed the idea of budgeting funds in the upcoming FY 22-23 Budget to contract with Francisco and Associates to provide the engineering study and determine the viability of conducting an election measure to provide additional funding for District operations.

The Board received the information, and no action was necessary.

#6e The Board considered the staff proposal to install a new security fence around the maintenance compound, considering the recent theft of a catalytic converter off the District's Toyota Tundra 2002 truck.

Discussion followed, looking at options of installing security cameras, with a voice response option, different fencing options and designs of those options. The Board directed staff to obtain three quotes from fencing contractors and bring those back to the Board for action.

With no further items or topics for discussion, Board Chair Michael Grace adjourned the meeting at 8:00 p.m. The next Board event in the public input meeting at Jonas Larkspur Park on June 16<sup>th</sup> and the next Board Business Meeting on June 23<sup>rd</sup>.

Respectfully submitted,

Stephen Fraher, District Manager