

**BOARD OF DIRECTORS**  
**Arden Manor Recreation and Park District**  
1415 Rushden Drive, Sacramento, CA 95864  
Phone (916) 487-7851 Fax (916) 487-2028  
[Board@Amrpd.org](mailto:Board@Amrpd.org)

**Minutes:** Regular Meeting  
**Date:** October 19, 2023  
**Time:** 6:30 PM  
**Location:** 1415 Rushden Drive,  
Sacramento, CA 95864

**1. CALL TO ORDER**

**a) Pledge of Allegiance**

**2.**

**a) Roll Call and Introduction of Guests**

Michael Grace, Chair                      Jeremy Cullifer, Vice Chair  
Warren Harding, Director              Jake Baumgartner, Secretary  
Debra Cullifer, Director

Kelly Lewellen, District Manager      Mike Cottonwood, Maintenance Supervisor

**3. VISION STATEMENT**

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

**4. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA**

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

**5. BUSINESS ITEMS**

**a) Consent Agenda**

- i)** Minutes of the September 21, 2023, Regular Board Meeting
- ii)** Payroll, Supplies, and Revenue Year to Date
- iii)** Program Revenue and Refund Report for September 2023
- iv)** Payroll Report for September 2023
- v)** Claims for September 2023
- vi)** Revolving Fund Report for September 2023
- vii)** Fulton El Camino Police Department Report for September 2023

**Motion to approve consent agenda: Jeremy Cullifer, 2<sup>nd</sup>: Warren Harding**

**Ayes: Jeremy Cullifer, Warren Harding, Mike Grace, Jake Baumgartner, Debra Cullifer**

**No:0**

**Abstain:0**

**Absent:0**

- b) **Resolution NO. AM 2023/2024 – 02**, The Board will receive a resolution to move one time funds from ARPA for child care reimbursement into Recreational Supplies and pass the resolution.

**Motion to approve Resolution NO. AM 2023/2024 – 02: Warren Harding, 2<sup>nd</sup>: Jake Baumgartner**

**Ayes: Jeremy Cullifer, Warren Harding, Mike Grace, Jake Baumgartner, Debra Cullifer**

**No:0**

**Abstain:0**

**Absent:0**

## **5. REPORTS**

### a. District Manager

Kelly Lewellen: The start date for the roofing is 11/6, weather permitting.

Helix received the retainer and the kick-off meeting is to be scheduled for the week of 10/30/23

We are working on draining the water out of the pond in preparation of Vector-Control beginning their work.

The district is looking into all fees and potential increases for rentals and programming.

We pass the first round for ARPA funding and we are claiming \$153,782.86 in lost revenue.

### b. Maintenance Report

## **6. BOARD COMMENTS**

Mike Grace: Empowerment Park is waiting on SMUD and Fire for the permitting to be complete

Jeremy Cullifer: There was a very successful Movie in the Park with food vendors and activities. It was well attended.

Warren Harding addressed correspondence from community members regarding a dog park at Jonas:

- (1) Objection to dog park: it will be too small and extra maintenance. I don't think owners will follow rules. There will be problems with large dogs and small dogs. It wasn't part of the community plan from 1980. It will also disturb wildlife.
- (2) A newsletter is costly and will take a lot of time. The pop-ups in the parks have been useful to reach the community. The board does follow up on community concerns, and this is why we are discussing the Nature Area.

Mike Grace: we hired a consultant to help us figure out the next steps.

Jeremy Cullifer: along with the community.

Jake Baumgartner: I would like to see the community members at the board meetings.

Warren Harding: Their area is the only one that voted down the assessment.

Kelly Lewellen: There is a correlation between the loss of the assessment, \$106,000/year and the lack of maintenance. Our landscaping budget is only \$65,000/ year; we will need to make sure we can afford the maintenance on anything done.

## **7. ADJOURNMENT**

*Next Regular Board Meeting Thursday, November 16, 2023*

**AMERICANS WITH DISABILITIES ACT ACCOMODATIONS** – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Kelly Lewellen at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

**BOARD MEETING MATERIALS** - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*