

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chairperson
Lauri DeFazio – Vice Chair
Darcy Skala – Secretary
Mike Grace - Director
Warren Harding – Director



Maria Boland – District Manager
Michael Cottonwood – Maint. Supervisor

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864
Thursday, May 20, 2021, 6:30pm

TELE-CONFERENCE CALL from remote locations

The Board will be attending this meeting via Zoom: Email maria@amrpd.org for a conference invitation.

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call: Present – Arden, DeFazio, Grace, Harding Absent - Harding
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**
 - A.
3. **PRESENTATIONS – None**
4. **District Manager Report**
 - A. Maintenance, Recreation, Admin. update
 - a. See report.
 - b. DeFazio asked about the pool of water at Jonas in the nature area by the picnic bench. Cottonwood mentioned that he needed to change some broken sprinkler heads.
 - c. Grace asked why Crabtree was looking so yellow and dry. Cottonwood responded that an irrigation check needs to be done to make sure there are no broken heads, The District did not want to wastewater.
5. **Guest – None**

6. **PUBLIC COMMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.

A. Ann Kohl sent the board an email (see attached)

i. Ann asked what could be done with the trash at the end of Evelyn.

1. District staff will contact Park Police to see if anything could be done for those who are hanging in the back.

2. Laura's Law

3. FEMA Grant- Grace does not think there is a good opportunity for a grant at Crabtree but there may be potential for the Jonas Nature area if we wanted to make changes.

7. Committee Reports

A. **Parks Committee** –

i. proposed dates for park advisory committee June 21, June 22, and June 23. Will need to find a SPF community board member to fill and this is a way to find someone to fill the vacant seat.

ii. Harding mentioned that they have been putting mulch around the trees and Jonas.

B. **Sacramento Park Foundation** – The Big Day of Giving passed and the foundation raised \$2500. The state gave a refund check in the amount of \$38,000. The scope of the park had to be diminished due to the cost of materials going up.

C. **Personnel Committee** – met to interview some applicants and resumes for the Admin. Assistant job. Also looked at proposed pay scale for 2022 and gave their approval. Grace suggests making a budget committee to help give support and is willing to serve on it. DeFazio will also serve on the budget committee.

8. CONSENT CALENDAR

A. Approval of Minutes

April 15, 2021

B. Financial Reports

1. Reports on Revenues and Expenditures (April).

2. Claims Submitted for Payment (April).

3. Employee Benefit Report (April).

C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**

a. **Grace motioned to approve as presented. Harding 2nd. Approved.**

9. CORRESPONDANCE

A. FEC Park Police

a. Grace asked to send an email to Park Police about the increase of syringes and approximate times.

10. OLD BUSINESS

A. None

11. REGULAR CALENDAR

- A. Subject: Review, Discuss, and give District Manager direction on the 2021-2022 Fiscal Year Preliminary Budget.
 - a. Budget committee will meet Monday, May 24th to discuss the preliminary budget.
- B. Subject: Review, Discuss, and approve the 2022 Full time and Part time Pay Scale.
 - a. Grace would like to look at property tax and move to 3% instead of 2% and look at the Pay Scale during the budget Committee meeting.
- C. Subject: Review, Discuss, and give direction on the 2021 aquatic season.
 - a. Grace moves to adopt pool rental and entry fees as presented. DeFazio 2nd. All in Favor. Approved.

12. COMMENTS BY BOARD OF DIRECTORS

13. AGENDA ITEMS FOR NEXT MEETING

14. CLOSED SESSION

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

15. ADJOURNMENT @ 7:41

16. SIGN ALL APPROVED DOCUMENTS

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.