

BOARD OF DIRECTORS
Arden Manor Recreation and Park District
1415 Rushden Drive, Sacramento, CA 95864
Phone (916) 487-7851 Fax (916) 487-2028
Board@Amrpd.org

Agenda: Regular Meeting Minutes
Date: April 21, 2022
Time: 6:30 PM
Location: 1415 Rushden Drive,
Sacramento, CA 95864

Due to the State of California's shelter in place orders the Board Meetings will be held remotely via Zoom.

Zoom meeting details:

<https://us02web.zoom.us/j/8769836517?pwd=OFFVUUhVMXZXZ3BINmtWdFZ5ZkxxZz09>

Meeting ID: 876 983 6517 Passcode: 842201

1. CALL TO ORDER

- a) Pledge of Allegiance**
- b) Roll Call and Introduction of Guests**

Present:

Michael Grace, Chair	Christine Arden, Director
Lauri DeFazio, Vice Chair	Warren Harding, Director
Maria Boland, District Manager	Mike Cottonwood, Maintenance Supervisor

Absent:

Darcy Skala, Secretary

2. VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

3. PUBLIC COMMENT FOR ITEMS NOT ON THE AGENDA

Members of the public may address the Board on general District topics not listed on this agenda or on specific agenda items when the items are heard. Persons who wish to comment on either agenda or non-agenda items should fill out a comment card located on the table in the rear of the room and give it to the General Manager. The Chair will call for comments at the appropriate time. A time limit of three (3) minutes will be observed for each speaker. It is a violation of state law for the Board to discuss or take action on non-agenda items. Board members may only ask brief clarifying questions or refer the matter to staff.

No Public Comments

4. BUSINESS ITEMS

1. Consent Agenda

- a. Minutes of the March 17, 2022 Regular Board Meeting
- b. Minutes of the March 29, 2022 Special Board Meeting
- c. Payroll, Supplies, and Revenue Year to Date
- d. Program Revenue and Refund Report for March, 2022
- e. Payroll Report for March, 2022
- f. Claims for March, 2022
- g. Services and Supplies Summary Report as of March, 2022
- h. Parks, Recreation, Facility Rentals, and Security Report March, 2022

- i. Fulton El Camino Park Police, March 2022
- j. District Board Calendar
- k. District Board Stipend Tracker
- l. Resolution 2021/22-9 Permitting online meetings in the month of May

Harding motion to accept consent calendar as presented. DeFazio 2nd. All in favor.

2. Resolution 2021/22-11, November 8, 2022 General Election, Notice of District Election and Publication of Election Notice

The Board will consider Resolution 2021/22-11, a resolution calling for the consolidation of the District's general election with the statewide election on November 8, 2022 and setting the limitations on the number of words on the candidate's statement.

Board discussed the upcoming election and decided that the candidate pays at the Voter Registration and Elections office and limit candidate statements to 200 words.

Arden motion to approve the resolution. Harding 2nd. All in favor.

3. Park Committee Meetings

The Board will discuss the upcoming park committee meetings starting in May

The May, June, and July board meetings will take place in one of the parks each month to hear the community's ideas of what they would like to see in the parks. Below are the dates of the upcoming meetings.

May 26 Crabtree Park
June 16 Jonas Larkspur Park
July 21 Deterding Park

4. Approve Repair of Aquatic Sand Filters

The Board will discuss the repair of the aquatic sand filters.

At this time the District only has one estimate and waiting on others. Maintenance staff noticed a large amount of sand in both pools. It was vacuumed and removed; however, the sand has not returned. It is staff's recommendation to hold off on this repair until we can confirm that sand is still coming into the pool.

5. District Manager Vacancy

The Board will discuss the District Manager Vacancy.

The Board discussed the options of the District Manager Vacancy and how to fill the position. Option one would be the District can post the job, interview, and review candidates. Option two would be to find a retired Manager that has experience that could fill in. The Board decided to meet and interview Stephen Fraher at a special meeting to see if he would be a good fit. A special meeting will be held Monday, April 25th at 3:30 PM.

Resolution Number 21/22-12 approving signatories to the District Bank Account. This

resolution lists the positions that have authorization to be a signatory on the Bank Account. The Board Chair, District Manager, Maintenance Supervisor, and Recreation coordinator are authorized to sign.

Harding motion to adopt the resolution. Arden 2nd. All approve.

5. REPORTS

- a. District Manager – See Report
- b. Maintenance Report – See Report
- c. Budget Committee – Budget committee will be meeting Thursday April, May 28 to discuss the preliminary budget process.
- d. Parks Committee – the committee will be getting ready to meet in the park in May, June, and July. The committee will be passing out flyers a couple weeks before the first meeting.
- e. Personnel Committee – The personnel committee met to discuss the final draft of the update employee handbook and should be sent out in May for Board approval.
- f. Sacramento Parks Foundation – Park Foundation finally got some funding and was able to pay Odell Engineering and catch up on bills.
- g. Directors' Comments – Arden thanked Boland for her years of service and dedication to the District.

6. ADJOURNED @ 7:35 PM

Next Regular Board Meeting Thursday, May 26, 2022

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – *If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.*

BOARD MEETING MATERIALS - *Non-confidential documents or writings for items on this agenda submitted to the Board of Directors after distribution of the Board Packet are available to the public at the same time at the address listed above during regular business hours.*

MEETING RECORDINGS – *Members of the public are hereby notified that meetings of the Board of Directors are recorded. Requests for the audio recordings may be directed to the District Manger, Maria Boland.*