

ARDEN MANOR RECREATION AND PARK DISTRICT

A Special District Formed In 1953

Christine Arden – Chair Person
Lauri DeFazio – Vice Chair
Lisa Gibson - Secretary
Warren Harding – Director
Darcy Skala – Director



Maria Boland – District Manager
Michael Cottonwood – Maint. Supervisor

REGULAR MEETING MINUTES

1415 Rushden Drive, Sacramento, CA 95864

Thursday, June 18, 2020, 6:30pm

TELE-CONFERENCE CALL from remote locations

The Board will be attending this meeting via Zoom: Email maria@amrpd.org for a conference invitation.

VISION STATEMENT

Arden Manor Recreation and Park District, in partnership with the community, contributes to a high quality of life for residents of all ages in a safe, clean, healthy environment. Residents participate in programs that promote and enrich individual, family, and cultural harmony and prosperity.

1. **CALL MEETING TO ORDER**
 - A. Pledge of Allegiance
 - B. Roll Call: Present – Arden, DeFazio, Skala Absent – Gibson, Harding
2. **AGENDA APPROVAL, ADDITIONS AND / OR DELETIONS**
3. **PRESENTATIONS – NONE**
4. **District Manager Report**
 - A. Maintenance, Recreation, Admin. update – See report given
5. **Guest – Ann Kohl**
6. **PUBLIC COMENTS:** Under Government Code Section 54954.3 members of the public may address the Board on non-agenda items. Speakers may address Board on any agenda item during consideration of the item. Speakers are limited to three (3) minutes for their comments.
7. **Committee Reports**
 - A. **Crabtree Park Committee** – Nothing to report
 - B. **Deterding Park Committee** – Nothing to report
 - C. **Jonas Larkspur Park Committee** – Nothing to report
 - D. **Sacramento Park Foundation** – Nothing to report

8. CONSENT CALENDAR

- A. Approval of Minutes
 - 1. May 21, 2020 - Canceled
 - 2. June 2, 2020 – Special Meeting
- B. Financial Reports
 - 1. Reports on Revenues and Expenditures (May).
 - 2. Claims Submitted for Payment (May).
 - 3. Employee Benefit Report (May).
- C. **RECOMMENDED ACTION: Approve the Consent Calendar as presented.**
 - a. Skala Motion to approve the consent calendar as presented. DeFazio 2nd. All approve.

9. CORRESPONDANCE

- A. FEC Park Police – May 2020 – See attached report

10. OLD BUSINESS

- A. None

11. REGULAR CALENDAR

- A. Subject: Review and discuss Preliminary Budget for the 2020-2021 Fiscal Year.
 - a. The board discussed two versions – one gives the option to continue contracted lawncare service and the other purchasing a lawn mower and doing all landscaping in house and hiring a part time Maintenance employee. A. Kohl mentions that the board needs to receive lawncare bids to truly compare and look at the hard numbers. Boland mentions that she is working on getting lawncare bids.
 - b. The board decided to go with the option that included continuing with contracted lawncare services.
- B. Subject: Resolution #NO. AM 19/20-8 adopting the Preliminary Budget for the 2020-2021 Fiscal Year.
 - a. DeFazio Motion to adopt the resolution that includes continuing with contract lawncare services. Skala 2nd. All Approve.
- C. Subject: Review and discuss the draft 2018/2019 Fiscal Year Audit.
 - a. This item is deferred until the July Regular Board Meeting.

12. COMMENTS BY BOARD OF DIRECTORS

13. AGENDA ITEMS FOR NEXT MEETING

- A. Subject: Annual District Park Tour – The Board will set a date for the annual tour of District parks.
- B. Subject: Discuss and adopt Arden Manor Community Service Award.
The Board will review guidelines and requirements to bring back the Community Service Award.

14. **CLOSED SESSION – None**

The Board may hold a closed session on any subject matter authorized under the State Law Gov't Code § 54957(b) including but not limited to pending litigation, property acquisition negotiations, and personnel matters.

15. **ADJOURNED @ 8:27 PM**

16. **SIGN ALL APPROVED DOCUMENTS**

AMERICANS WITH DISABILITIES ACT ACCOMODATIONS – If you are a person with a disability and you need a disability-related modification or accommodation to participate in this meeting, then please contact Maria Boland at (916) 487-7851 or fax (916) 487-2028. Requests must be made as early as possible, and at least three-full business days before the start of the meeting.